

**TROY AREA SCHOOL DISTRICT
Board of Education – Regular Session
Tuesday, February 19, 2019 – 7:00 PM
Troy Area School District – Community Room**

The Regular Session of the Troy Area School District Board of Education, held on Tuesday, February 19, 2019, in the Community Room of the Troy Area School District Offices, was called to order by President, Dan Martin at 7:00 PM. Following the Pledge of Allegiance, roll call was taken:

Present:	Mrs. Angove	Mr. Martin
	Mrs. Bohner	Mrs. May
	Mr. Brasington	Mr. Roy

Absent: Mr. Curren, Mr. Morgan

Others Present: Dr. Martell, Superintendent; Mrs. Gilliland, Business Administrator; Ms. Abreu, Troy Intermediate School Principal; Mr. Blair, Maintenance Supervisor; Mr. Brion, Primary School Principal; Ms. McGurgan, Principal of Student Affairs; Mr. Schrader, Director of Technology; Mr. Brenner, Jr/Sr High School Assistant Principal; Ms. Yang, Student Board Representative; as well as district staff and visitors.

Mr. Martin announced that an executive session was held tonight prior to the regular session to discuss personnel and contracts.

Mrs. Gilliland noted the courts appointed Mrs. Janet Ordway to the Region 1 School Board Member vacancy.

Mrs. Burns read the oath of office to Ms. Janet Ordway, Region I School Board Member. Board members welcomed Ms. Ordway to the Board.

Presentations: Mrs. Judson and Mrs. Smyth provided an update on Chapter 339 regulations.

Visitors' Comments on Agenda Items: None

Reports: **A) Northern Tier Career Center Report:** Mr. Morgan was absent from the meeting; **B) Intermediate Unit Report:** Mr. Martin noted at the last meeting a presentation was provided to the Board that summarized the support services offered at AIS; **C) Pennsylvania School Boards Association:** Mr. Brasington had nothing to report; **D) Student Board Representatives:** Ms. Yang provided an update of activities at the Jr/Sr. High School; **E) District Report:** Dr. Martell summarized the admin board report that includes the activities occurring at all buildings and within all District departments.

Mrs. May made a motion, seconded by Mrs. Bohner, to approve the following minutes:

Minutes: **A)** January 8, 2019, Work Session Meeting; **B)** January 15, 2019, Regular Session Meeting; On voice vote there were 7 yes votes. The motion passed 7-0-0-2.

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Mrs. Bohner made a motion, seconded by Mrs. Angove, to approve the following financial reports:

Financial Reports: **A)** Bill List for Payment - **I)** General Fund, **II)** Construction Fund, **III)** Capital Reserve, **IV)** Cafeteria Fund; **B)** Treasurer's Report – **I)** General Fund Report, **II)** Cafeteria Report, **III)** Activity Report.

Roll Call Vote: Mrs. Curren, absent; Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Martin, yes; Motion passed 7-0-0-2.

Mrs. Gilliland reviewed the entire agenda because there was no work session meeting in February.

After discussion, Mrs. May made a motion seconded by Mr. Roy to vote on the February 19, 2019 board agenda by section. On voice vote there were 7 yes votes. The motion passed 7-0-0-2.

Mr. Roy made a motion to deny the proposed 2019/2020 I.U 17 General Operations Budget. There was no second.

Mr. Roy made a motion, seconded by Mrs. May to approve the proposed 2019/2020 I.U 17 General Operations Budget. During discussion Mr. Roy requested the salaries of each I.U. #17 employee.

D) Budget, Finance & Transportation: A.) Budget: 1) Approve the proposed 2019/2020 I.U. 17 General Operations Budget;

Roll Call Vote: Mr. Morgan, absent; Mr. Roy, no; Mr. Brasington, no; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, abstain; Mr. Martin, yes; Motion passed 4-2-1-2.

Mrs. Bohner made a motion, seconded by Mrs. Angove to approve Finance & Transportation.

B.) Finance: 1) Motion to approve an annual service agreement through December 31, 2019 with Copy Source, Inc. for 20 black & white printers at a cost of \$0.01 per black & white copy and four (4) color printers at a cost of \$0.0105 per black & white copy and \$.0735 per color copy; **2)** Motion to approve an annual service agreement through December 31, 2019 with Copy Source, Inc. for five (5) copiers at a cost of \$.0062 per copy; **3)** Motion to approve an agreement with TSW Corp. – County Pest Control from August 1, 2019 through July 31, 2020 for pest control management monitoring at each cafeteria for annual cost of \$1,450.00; **4)** Motion to approve an agreement with TSW Corp. – County Pest Control from August 1, 2019 through July 31, 2020 for pest control management monitoring for district buildings and grounds for annual cost of \$1,450.00;

C.) Transportation: 1) 2018-2019 updated bus driver listing;

Roll Call Vote: Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Martin, yes; Motion passed 7-0-0-2.

Mrs. Bohner made a motion, seconded by Mr. Roy to approve the following retirement:

II) Personnel: A) Retirements: 1) Jolene Smyth, JSHS Guidance Counselor, effective June 14, 2019;

Roll Call Vote: Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Roy, no; Mr. Martin, yes; Motion passed 6-1-0-2.

Mr. Roy thanked Mrs. Smyth for her time at Troy.

Mrs. Angove made a motion, seconded by Mrs. May to approve the following resignations:

B) Resignations: 1) Becca Morgan, Casual Custodian, effective January 17, 2019; **2)** Joseph Millard, RN, JSHS, effective March 8, 2019; **3)** Joseph Millard, Senior Class Advisor, effective March 8, 2019;

Mrs. Angove thanked Mr. Millard for his time at Troy.

Roll Call Vote: Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington, yes; Mr. Martin, yes; Motion passed 7-0-0-2.

Mrs. May made a motion, seconded by Mrs. Angove to approve Employment, Position Eliminations & Create New Positions:

C) Employment: 1) Act 93: a) None; **2) Professional Contract Employees: a)** Eleanor Madigan, RN JSHS, effective March 11, 2019, salary as per contract; **3) Support Staff Employments: 1)** Dody Selleck, Personal Care Aide, effective date TBD, salary as per contract; **2)** Stacy Houseknecht, Administrative Secretary, effective date TBD, salary as per contract; **3)** William McAuliffe, Full Time Custodian, effective date TBD, salary as per contract; **4)** Dean Myers, Part Time Custodian, effective date TBD, salary as per contract; **4) Supplemental Contracts: a)** None; **5) Coaching Contract: a)** **Continuation of Employment: 1)** None; **b) New Employment: 1)** None; **D) Position Eliminations: 1)** None; **E) Create New Positions: 1)** None;

Mr. Brasington noted he did not agree with hiring a 4-hour custodian. Mr. Brasington noted we should only be hiring full-time custodians.

Roll Call Vote: Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Motion passed 7-0-0-2.

Mrs. Bohner made a motion, seconded by Mr. Roy to approve Contracts:

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F) Contracts: 1) Source4Teachers Substitute Listing; 2) Volunteer Listing; 3) Motion to approve the 2019/2020 E-Rate Consulting Letter of Agreement with E-Rate Partners; 4) Motion to approve an agreement with Northern Tier Counseling, Inc. for educational and mental health services at a cost of \$125.00 per day for the 2018/2019 school year.

Roll Call Vote: Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mr. Martin, yes; Motion passed 7-0-0-2.

Mrs. Angove asked why teachers were being transferred to the High School. Dr. Martell explained that Mr. Marhefka is currently teaching some business classes and there is a need for him to teach more. Transferring Mrs. Davis to the High School would allow Mr. Marhefka to be a full-time business teacher. An additional art teacher at the High School would allow more flexibility in scheduling.

Mrs. Angove requested the number of teachers, aides, custodians, cafeteria workers in each building.

Mrs. Angove made a motion, seconded by Mr. Roy to deny Transfers 1 & 2:

G) Transfers: 1) Lucy Chamberlain, from Art Teacher, WRC to Art Teacher, JSJS, effective July 1, 2019; 2) Christine Davis, from Librarian, TIS to Librarian, JSHS, effective July 1, 2019;

Roll Call Vote: Mr. Curren, absent; Mrs. Ordway, no; Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Martin, no; Motion passed 5-2-0-2.

Mrs. May made a motion, seconded by Mrs. Angove to approve the following transfer:

G) Transfers: 3) Ann Bailey, Paraprofessional, JSHS to Paraprofessional, WRC, effective February 5, 2019.

Roll Call Vote: Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mr. Martin, yes; Motion passed 7-0-0-2.

H) Leave Requests: a) None.

Mrs. May made a motion, seconded by Mr. Roy to approve Buildings & Grounds:

III) Buildings and Grounds: A) Motion to approve a net increase of \$1,953.00 in the contract with Edger Enterprises for the track & field project after change orders #1 - #4;

Roll Call Vote: Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington, yes; Mr. Martin, yes; Motion passed 7-0-0-2.

Mrs. Angove made a motion, seconded by Mrs. Bohner to approve Curriculum/Instruction and Assessment:

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IV) Curriculum/Instruction and Assessment: **A)** Approve the PA Certified NCC Drivers Education course as a provider for the district as needed online; **B)** Motion to approve student participation in the 2018/2019 Online School Climate Survey from the Pennsylvania Department of Education Office for Safe Schools. This survey is at no cost to the district; **C)** Motion to approve the 2018/2019 Bureau of Career and Technical Education Approved Program Evaluation Correction Plan and Status Update.

Roll Call Vote: Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington; yes; Mrs. Bohner, yes; Mr. Martin, yes; Motion passed 7-0-0-2.

V) TECHNOLOGY (Darren Roy, Chair): **A) None;**

Mr. Roy requested a letter be sent on behalf of the school district to support the Bradford County Fiber Project.

Mr. Brasington made a motion, seconded by Mr. Roy to approve the letter. On voice vote there were 7 yes votes. The motion passed 7-0-0-2.

Mrs. Bohner made a motion, seconded by Mrs. Ordway to approve Student Affairs:

VI) Student Affairs: **A)** Motion to accept a donation in the amount of \$897.00 from WR Croman PTSO, \$449.00 from the JSHS Drama Club and \$449.00 from the Band and Orchestra Club to purchase a piano for the WR Croman Primary School; **B)** Motion to approve the 2nd Annual Game Jam on March 28 and 29, 2019. The Technology department host the overnight event.

During discussion Mr. Schrader noted this year other districts were invited to participate in the game jam. Districts would be competing against each other. Mrs. Bohner asked how many schools were attending the game jam? Mr. Schrader replied the final count was not known yet at this time. The registration deadline was soon.

Roll Call Vote: Mr. Curren, absent; Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington; yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Martin, yes; Motion passed 7-0-0-2.

Mrs. Gilliland noted the written request for Speech & Debate to attend an overnight tournament on March 22nd and 23rd. Mrs. Gilliland noted this trip is funded through student activities. For insurance purposes the Board is only approving for the overnight stay.

Mrs. Bohner made a motion, seconded by Mrs. Angove for the Speech & Debate team to participate in a tournament on March 22nd and 23rd.

Roll Call Vote: Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington; yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mr. Martin, yes; Motion passed 7-0-0-2.

The board requested a stipend for a Speech & Debate advisor be considered for the 2019/2020 budget.

Mr. Brasington made a motion, seconded by Mr. Roy to approve Community Relations A & B:

VII) Community Relations: A) Motion to accept a donation in the amount of \$150.00 from WRC PTSO to be used on classroom supplies; **B)** Motion to accept a donation in the amount of \$4,950.00 from Repsol. It was used for STEM at Croman;

Roll Call Vote: Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington; yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent, Mrs. Ordway, yes; Mr. Martin, yes; Motion passed 7-0-0-2.

Mrs. Bohner made a motion, seconded by Mrs. Angove to approve Community Relations C:

During discussion, Dr. Martell explained why the last day of school was changed for the 2018/2019 school year. Students are required to attend school 180 days. Diplomas can't be distributed until the 180th school day. Dr. Martell has requested the state forgive the three days missed due to the water break. The District can hold a graduation ceremony prior to the last day of school but diplomas can't be given until the 180th day. The Board requested that Dr. Polly obtain input from parents and students on whether they would like a graduation ceremony to still be held on May 31, 2019 and report back to the board in March 2019.

VII) Community Relations: C) Motion to approve the updated 2018/2019 calendar;

Roll Call Vote: Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent, Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington, yes; Mr. Martin, yes; Motion passed 7-0-0-2.

The Board discussed the 2019/2020 calendar. They would like to discuss the calendar further with staff and administration.

Mr. Brasington made a motion, seconded by Mr. Angove to table Community Relations D.

VII) Community Relations: D) Motion to approve the 2019/2020 school calendar.

Roll Call Vote: Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent, Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Motion passed 7-0-0-2.

Dr. Martell reviewed and explained the policies listed on the agenda.

Mr. Brasington made a motion, seconded by Mrs. Bohner to approve the following policies:

VIII) Policy: 1) New: a) First Reading: i.) None; b) Second Reading: i.) None;

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2) Revised: a) First Reading: i.) 103 Vol V 2018-Nondiscrimination-Discriminatory Harassment – School and Classroom Practices; **ii.)** 103.1 Vol V 2018-Nondiscrimination- Qualified Students with Disabilities; **iii.)** 104 Vol V 2018-Nondiscrimination-Discriminatory Harassment Employment Practices; **iv.)** 222 Vol V 2018-Tobacco-Nicotine; **v.)** 222-AR-0 Tobacco-Nicotine; **vi.)** 222-AR-1 Tobacco-Nicotine Violation Parental Notification; **vii.)** 323 Vol V 2018-Tobacco-Nicotine; **viii.)** 707 Vol V 2018-Use of School Facilities; **ix.)** 707-AR-0 Use of School Facilities; **x.)** 707-AR-1 Rules for Use of School Facilities; **xi.)** 707-AR-2 Application for Use of School Facilities; **xii.)** 904 Vol V 2018-Public Attendance at School Events; **xiii.)** 904-AR-0-Public Attendance at School Events; **xiv.)** 247-Vol V 2018-Hazing; **xv.)** 247-AR-0-Hazing; **xvi.)** 247-AR-2-Report Form for Complaints of Hazing; **xvii.)** 247-AR-2-Notice to Complainant and-or Parents-Guardians of Complainant; **xviii.)** 247-AR-3-Investigative Fact Sheet; **xix.)** 249 Vol V 2018-Bullying-Cyberbullying; **xx.)** 249-AR-0-Bullying-Cyberbullying; **xxi.)** 249-AR-1-Report Form for Complaints of Bullying-Cyberbullying; **xxii.)** 249-AR-2-Notice To Complainant and-or Parents-Guardians of Complainant; **xxiii.)** 249-AR-3-Investigation Fact Sheet; **xxiv.)** 626 Procurement Procedures Attachment Vol V 2018-Updated Procurement Procedure Attachment; **vvx.)** 124-Alternative Instruction Courses; **b) Second Reading: i.)** None;

Roll Call Vote: Mrs. May, yes; Mr. Curren, absent, Mrs. Ordway, yes; Mr. Morgan, absent; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mr. Martin, yes; Motion passed 7-0-0-2.

General Board Discussion:

Mr. Brasington encouraged everyone to attend the work session meetings. You hear discussion during those meetings.

Ms. Abreu discussed the kindness initiatives at the Intermediate School. The PTSO purchased kindness wristbands for each student and are also selling them for \$1.00 each to anyone in the community that would like one. Board members were each given a wristband.

Visitor Comment and Question Period: None

Adjournment: On a motion by Mrs. Bohner, seconded by Mr. Brasington, the directors adjourned at 8:56 PM to an executive meeting to discuss personnel and contracts.

Respectfully submitted,

Traci Gilliland
Board Secretary

FYI: Acknowledgement

A JSHS student is anticipated to be placed on homebound instruction from 1/15/19 – 4/15/19.

FYI: Approved Deduct Days:

Name	Building	Date/s
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