

**TROY AREA SCHOOL DISTRICT
Board of Education – Work Session
Tuesday, March 10, 2020 – 7:00 PM
Troy Area School District – Community Room**

The Work Session of the Troy Area School District Board of Education, held on Tuesday, March 10, 2020, in the Community Room of the Troy Area School District Offices, was called to order by President, Sheryl Angove at 7:03 PM. Following the Pledge of Allegiance, roll call was taken:

Present: Mrs. Angove Mr. Dibble Mrs. Ordway
 Mrs. Bohner Mr. Martin Mr. Roy
 Mr. Brasington Mrs. Murray

Absent: Mr. Curren

Others Present: Dr. Martell, Superintendent; Mrs. Gilliland, Business Administrator; Mrs. Bixby, Transportation & Food Service Director; Mr. Blair, Maintenance Supervisor; Mr. Brion, Primary School Principal; Mr. Imbt, Primary School Assistant Principal; Mrs. Keating, Jr/Sr. High School Assistant Principal; Ms. Baxter, Student Board Representative; Ms. Call, Student Board Representative; Solicitor Blaney; as well as district staff and visitors.

Mrs. Angove announced an executive meeting was held Tuesday, February 18, 2020 following the regular session to discuss contracts.

Mrs. Angove announced an executive meeting was held tonight prior to the work session to discuss contracts and personnel.

Presentations:

Visitors' Comments on Agenda Items: None

Minutes: Mrs. Gilliland announced the February 2020 meeting minutes were emailed to Board members.

Financial Reports: Mrs. Gilliland announced the March 2020 financial reports were emailed to Board members.

Selection of Items for Removal from Consent Agenda:

Mrs. Gilliland reviewed the following:

**Motion to Approve the Agenda as Follows: I) Budget, Finance & Transportation:
A.) Budget: 1) Approve the proposed NTCC 2020/2021 Operating Budget.**

Mrs. Gilliland shared Troy's share of the 2020/2021 NTCC operation budget is \$336,276. It is reduction of approximately \$14K from the prior year. The reduction is mainly due to student enrollment and student ADM's.

March 10, 2020

B.) Finance: 1) Motion to approve tax additions, exemptions and exonerations; **2)** Motion to approve an agreement with Foresters Financial Services, Inc. & PenServ Plan Services regarding 403(b) record keeping and administrative services; **3)** Motion to approve the July 1, 2020 through June 30, 2021 spending account agreement with Highmark;

II.) Transportation: A) Updated 2019/2020 Daily Rate Listing.

Mr. Brasington made a motion, seconded by Mr. Dibble to approve the following:

III) Personnel: A) Retirements: (Voting Item this Agenda) 1) a) Sheryl Mondock, English, effective last day of the 2019-2020 School Year; **b)** Donna Williams, Speech & Language Teacher, effective last day of the 2019-2020 School Year.

Roll Call Vote: Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Murray, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Mr. Dibble, yes; Mrs. Angove, yes; Motion passed 8-0-0-1.

Mr. Roy made a motion, seconded by Mrs. Bohner to approve the following:

B) Resignations: (Voting Item this Agenda) 1) a) Becky Riddle, Casual Custodian, effective March 13, 2020; **b)** Kyle Smith, JH Head Softball Coach/Assistant Football Coach, effective March 9, 2020.

Roll Call Vote: Mrs. Ordway, yes; Mrs. Murray, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Mr. Dibble, yes; Mr. Curren, absent; Mrs. Angove, yes; Motion passed 8-0-0-1.

C) Transfers: 1) Glen Butters, from Computer, TIS to Math Teacher 7-12; effective July 1, 2020; **2)** Jeff Palmer, from Industrial Arts/Tech Ed to STEM, K-6; effective July 1, 2020.

Dr. Martell discussed changing the position at TIS from Computer to STEM. She noted it is still the same class and position. The Principals agreed with the change.

D) Employment: 1) Act 93: a) None.

Mr. Roy made a motion, seconded by Mrs. Bohner to approve the following:

2) Professional Contract Employees: a) 1) Kyle Bellinger, School Counselor, K-12, effective TBD, salary as per contract.

Roll Call Vote: Mrs. Bohner, yes; Mr. Martin, yes; Mr. Dibble, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Murray, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Angove, yes; Motion passed 8-0-0-1.

2) TBA, Librarian, effective TBD, salary as per contract.

3) Support Staff Employments: a) 1) None.

March 10, 2020

4) Supplemental Contracts: a) 1) None; 5) Coaching Contract: a) Continuation Contracts: 1) Jim Smith, Head Football Coach, Salary \$6,366.00, no other benefits; 2) Joseph Millard, Assistant Football Coach, Salary \$5,048.00, no other benefits; 3) Ryan Ammerman, Assistant Football Coach, Salary \$5,048.00, no other benefits; 4) Chance Wright, Assistant Football Coach, Salary \$5,048.00, no other benefits; 5) Gary Ward, Head Cross Country Coach, Salary as per contract, no other benefits; 6) Bettina Campbell, Assistant Cross Country Coach, Salary as per contract, no other benefits; 7) Terilyn Anderson, Head Volleyball Coach, Salary \$5,048.00, no other benefits; 8) Danielle Benjamin, Assistant Volleyball Coach, Salary \$4,387.00, no other benefits; 9) Jason Hodlofski, Head Boys' Soccer Coach, Salary \$5,707.00, no other benefits; 10) Dustin Holdren, Assistant Boys' Soccer Coach, Salary \$4,608.00, no other benefits; 11) Wayne Pratt, Head Girls' Soccer Coach, Salary \$5,707.00, no other benefits; 12) Thomas Fritsch, Assistant Girls' Soccer Coach, Salary \$3,949.00, no other benefits; 13) Steve Renzi, Head Boys' Basketball Coach, Salary \$6,144.00, no other benefits; 14) Cody Martin, Assistant Boys' Basketball Coach, Salary \$5,048.00, no other benefits; 15) Cory Tice, Head 7th & 8th Grade Football Coach, Salary 3,028.00, no other benefits; 16) Neil Gilliland, Assistant 7th & 8th Grade Football Coach, Salary \$2,028.00, no other benefits; 17) Dane Seeley, Head 7th & 8th Grade Coed Soccer Coach, Salary \$2,370.00, no other benefits; 18) Marshall McNeal, Head 7th & 8th Grade Boys' Basketball Coach, Salary \$3,028.00, no other benefits; 19) Brandon Spiak, Head Wrestling Coach, Salary \$6,366.00, no other benefits; 20) Darton Harwick, Assistant Wrestling Coach, Salary \$4,387.00, no other benefits; 21) Jake Tice, Assistant 7th & 8th Grade Wrestling Coach, Salary \$1,842.00, no other benefits; b) New Employment: 1) None; E) Position Eliminations: 1) None;

Dr. Martell requested for the new position to be a voting item tonight. Dr. Martell summarized the need for another school counselor.

Mr. Roy made a motion, seconded by Mr. Brasington to approve the following:

F) Create New Positions: 1) School Counselor, K-12, effective date TBA;

Roll Call Vote: Mr. Martin, yes; Mr. Dibble, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Murray, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Motion passed 8-0-0-1.

G) Contracts: 1) ESS Northeast, LLC Substitute Listing; 2) Volunteer Listing; 3) Athletic Director Contract; 4) Approve the two-year agreement with Troy Area School District and SUNY Corning Community College to participate in the Dual Enrollment Program from 2019 – 2021 school year; 5) Motion to approve a three-year agreement with Mansfield University for an enrollment partnership; 6) Motion to approve an agreement with Pennsylvania Family Support Alliance for on-site Mandated Reporter Training on August 19, 2020.

Dr. Martell thanked Mrs. Hoose for getting the agreement with Corning Community College. Corning Community College does not charge families for these credits. Students can't participate until after their Sophomore year.

H) Leave Requests: 1) None.

March 10, 2020

I) Request for Student Teachers/Internships/Observations: **1)** Savanah Packard, Mansfield University, March - May 2021, Assignment ELED 2, Co-Op Teacher Nisa Kshir, Building WRC; **2)** Marissa Garris, Mansfield University, January – March 2021, Assignment Eled Pre-K-1, Co-Op Teacher Anna Warnick, Building WRC; **3)** Makayla Kresefski, Mansfield University, January – March 2021, Assignment Eled K, Co-Op Teacher TBD, Building TIS; **4)** Marris Garris, Mansfield University, March – May 2021, Assignment Eled K, Co-Op Teacher Renee Broschart, Building TIS; **5)** Bailey Miller, Mansfield University, March – May 2021, Assignment History 10-12, Co-Op Teacher Kelsey Herman, Building JSHS; **6)** Hannah James, Mansfield University, January – March 2021, Assignment Music, Co-Op Teacher Sydney MacDonald, Building JSHS

IV) Buildings and Grounds: **A)** Motion to approve an agreement with Hunt Engineers, Architects and Surveyors in the amount of \$10,500.00 plus reimbursable expenses for professional services for the W.R. Croman playground. Amount will be paid from the 2019-2020 general fund budget. **B)** Motion to approve the bidding for excavation for areas around the W.R. Croman playground and for ADA sidewalks to the surfacing area.

V) Curriculum/Instruction and Assessment: **A)** None;

VI) Technology: **A)** Motion to approve a three-year contract with Nearpod at a total cost of \$9,000.00; **B)** Motion to approve a three-year contract with Instructure at a cost of \$18,850.00 per year for Canvas and MasteryConnect Subscription.

Dr. Martell noted Nearpod is a formal assessment tool used at each building. The \$9,000.00 is a three-year cost.

VII) Student Affairs: **A)** Motion to approve the attached 2019/2020 Field Trip requests; **B)** Motion to approve for the FBLA students to participate in the state competition at Hershey, PA from April 5, 2020 through April 8, 2020; **C)** Motion to approve for qualifying high school students to participate in the regional band festival at Honesdale High School on March 26, 2020 through March 28, 2020; **D)** Motion to approve the waiving of tuition for said student, #2020-01, or any part of the 2019/2020 school year the student did not reside within Troy Area School District; **E)** Motion to approve the waiving of tuition for said student, #2020-02, for any part of the 2019/2020 school year the student did not reside within Troy Area School District;

Mr. Dibble made a motion, seconded by Mrs. Ordway to approve the following:

(Voting Item this Agenda) F) Motion to approve for a qualifying high school student to participate in speech & debate states at Bloomsburg High School from March 12, 2020 through March 15, 2020.

Roll Call Vote: Mrs. Murray, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Mr. Dibble, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Angove, yes; Motion passed 8-0-0-1.

Mr. Roy made a motion, seconded by Mrs. Murray to approve the following:

March 10, 2020

(Voting Item this Agenda) G) Motion to approve the consent agreement between the Troy Area School District and a student.

Roll Call Vote: Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Mr. Dibble, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Murray; Mrs. Angove, yes; Motion passed 8-0-0-1.

VIII) Community Relations: **A)** Motion to approve a \$1,000.00 donation from the Troy Lions Club to be used towards vision impairment professional development and supporting materials for the Special Education Department; **B)** Motion to approve a \$1,480.00 donation from the Community Foundation for the Twin Tiers to be used towards purchasing equipment for the Troy Jr/Sr. High School weight room; **C)** Motion to approve a \$1,000.00 donation from CANN-USA Sports, LLC; **D)** Motion to approve a \$234.90 donation from Hoover Hardware for supplies used for the “Fiddler on the Roof” performance; **E)** Motion to approve a \$520.00 donation from Trojan Transport for four bus and bus drivers to transport WR Croman students to view the play presented by the JSHS; **F)** Motion to approve a \$375.00 donation from the First Arena from Troy participating in Troy night.

Mrs. Bohner made a motion, seconded by Mrs. Murray to approve the following:

(Voting Item this Agenda) G) Motion to approve the updated 2019-2020 calendar.

Roll Call Vote: Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Mr. Dibble, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Murray; Mr. Roy, yes; Mrs. Angove, yes; Motion passed 8-0-0-1.

IX) Policy: A) New: 1) First Reading: i.) None; 2) Second Reading: i.) None.

B) Revised: 1) First Reading: i.) 222 – Tobacco and Vaping Products; **ii.)** 323 – Tobacco and Vaping Products – Employees; **iii.)** 707 – Use of School Facilities; **iv.)** 810.1 – Commercial Driver’s License Drug and Alcohol Clearinghouse; **v.)** 904 – Public Attendance at School Events; **2) Second Reading: i)** None; **C) Retire: 1) First Reading: i.)** None.; **D) Acknowledgement: a.)** 222-AR-0 – Tobacco and Vaping Products; **b.)** 222-AR-1 – Tobacco and Vaping Product Violation Parental Notification; **c.)** 707-AR-1 – Rules for Use of School Facilities; **d.)** 805.2-AR-0 – School Security Personnel Training; **e.)** 810-AR-0 – Drug Use and Alcohol Misuse Prevention Program Covered Drivers; **f.)** 810-.1-AR-1 – Receipt of Drug/Alcohol Information; **g.)** 810.1-AR-2 – Release of Information from; **h.)** 810.1-AR-3 – Pre-employment notification and acknowledgement; **i.)** 810.1-AR-4 – Employee notification for required drug and alcohol testing; **j.)** 810.1-AR-5 – Reasonable cause suspicion form; **k.)** 810.1-AR-6 – Acknowledgement of Reasonable Suspicion Training for Supervisors.

Dr. Martell summarized the policy changes and rule regarding vaping.

Items Removed from Consent Agenda:

General Board Discussion:

March 10, 2020

Dr. Martell summarized a MOU the district has discussed with the teacher's association regarding teachers on special assignment. The MOU would allow teachers in each building to be used for assisting with the supervision of students, as needed. Teachers would not be allowed to supervise other teachers. Dr. Martell is recommending the pay rate be \$50.00 per full-day and \$25.00 per half-day. This rate would be paid in addition to the teachers daily per diem rate.

Mr. Brasington made a motion, seconded by Mrs. Bohner to approve the Memorandum of Understanding with the Troy Area Education Association regarding Teacher on Special Assignment.

Roll Call Vote: Mr. Dibble, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Murray; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Mrs. Angove, yes; Motion passed 8-0-0-1.

Mr. Brasington made a motion, seconded by Mrs. Ordway to approve paying teachers \$50.00 per full day or \$25.00 per half day for filling in as a Teacher on Special Assignment. This rate would be paid in addition to the teacher's daily per diem rate.

Roll Call Vote: Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Murray; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Mr. Dibble, yes; Mrs. Angove, yes; Motion passed 8-0-0-1.

Bus Radios / Handheld Radios – Mrs. Gilliland discussed the quotes received for handheld radios and bus radios. Quotes were received from Long Communication, AMP and Mobiletech Communications. AMP was the only vendor on Costars. The board requested the purchase be put out for bid instead of purchasing from Costars.

Mr. Brasington made a motion, seconded by Mr. Dibble to put out a bid for bus radios, handheld radios and a GPS tracking system for buses. Mr. Schrader will work with the Technology Committee to draft the bid document.

Roll Call Vote: Mrs. Murray, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Mr. Dibble, yes, Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Angove, yes; Motion passed 8-0-0-1.

Admin Time Clocks – Mr. Schrader discussed the Raptor system and the plan to have a demo of the system.

Admin Cameras – Mrs. Gilliland noted the admin cameras had not been installed yet because they were not in the 2019/2020 budget. They were included in the 2020/2021 Technology budget. When Mr. Schrader presented the 2020/2021 technology budget it was explained to the board at that time. No board members commented so Mrs. Gilliland and Mrs. Schrader assumed it was ok and wait until July 2020 to have them installed.

Mr. Roy stated he was late arriving at the Budget & Finance Committee meeting and missed the discussion about the admin cameras being installed. He recommended they be installed now and not wait until July 2020.

Mr. Roy made a motion, seconded by Mr. Brasington install the cameras at the admin building now.

Roll Call Vote: Mrs. Ordway, yes; Mrs. Murray, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Mr. Dibble, yes; Mr. Curren, absent; Mrs. Angove, yes; Motion passed 8-0-0-1.

Dr. Martell discussed a behavioral health school outreach program. The District has an opportunity to share a caseworker with Canton at a cost of \$6,000.00 for Troy. The caseworker would assist with addressing social determinations of health and assure children and adolescents are getting referred to appropriate behavioral health services. The board supported the program and requested the \$6,000.00 be included in the 2020/2021 budget.

Dr. Martell provided an updated on Covid-19. She noted the cleaning products being utilized by the district are EPA approved for Covid-19. The brand name may not be listed on the EPA approved list but the ingredients being used are the same and are approved by the EPA. The district received a notice from Proctor and Gamble. Dr. Martell noted the district is not screening students. Dr. Martell thanked Mr. Blair for his work on researching the cleaning products.

Visitor Comment and Question Period: None

Adjournment: On a motion by Mr. Dibble, seconded by Mrs. Bohner, the directors adjourned to an executive session to discuss personnel at 8:02 PM.

Respectfully submitted,

Traci Gilliland
Board Secretary

FYI: Acknowledgement:

- 1.) Uncompensated leave granted to staff member #1760
- 2.) Uncompensated leave granted to staff member #1845

Deduct Days -

Name	Building	Date/s	Reason