

**TROY AREA SCHOOL DISTRICT
Board of Education – Work Session
Tuesday, March 12, 2019 – 7:00 PM
Troy Area School District – Community Room**

The Work Session of the Troy Area School District Board of Education, held on Tuesday, March 12, 2019, in the Community Room of the Troy Area School District Offices, was called to order by President, Dan Martin at 7:00 PM. Following the Pledge of Allegiance, roll call was taken:

Present:	Mrs. Angove	Mr. Curren	Mrs. May
	Mrs. Bohner	Mr. Martin	Mrs. Ordway
	Mr. Brasington	Mr. Morgan	Mr. Roy

Absent: None

Others Present: Dr. Martell, Superintendent; Mrs. Gilliland, Business Administrator; Ms. Abreu, Troy Intermediate School Principal; Mr. Blair, Maintenance Supervisor; Mr. Brion, Primary School Principal; Ms. McGurgan, Principal of Student Affairs; Mr. Schrader, Director of Technology; Mr. Brenner, Jr/Sr. High School Assistant Principal; Ms. Baxter, Student Board Representative; Ms. Yang, Student Board Representative; Solicitor Blaney; as well as district staff and visitors.

Mr. Martin announced that an executive meeting was held Tuesday, February 19, 2019 following the regular session to discuss personnel and contracts.

Presentations:

Dr. Amy Martell reviewed the McKinney-Vento law regarding homeless children.

Visitors' Comments on Agenda Items: None

Minutes: Mrs. Gilliland announced the February 2019 meeting minutes were emailed to Board members.

Financial Reports: Mrs. Gilliland announced the February 2019 financial reports were emailed to Board members.

Selection of Items for Removal from Consent Agenda:

Mrs. Gilliland reviewed the following:

Motion to Approve the Agenda as Follows: I) Budget, Finance & Transportation:

A.) Budget: 1) Approve the proposed NTCC 2019/2020 Operating Budget;

B.) Finance: 1) Approve a refund of the 2018-2019 real estate taxes in the amount of \$249.71 to the following: Mr. and Mrs. Jeremy Loveland, 9317 Route 514, Granville Summit, PA 16926, Parcel # 19-096.00-084-001-000 Granville Township due to the house being torn down during the year; **2)** Approve a refund of the 2018-2019 real estate taxes in the amount of \$286.13 to the following: Mr. Barry Putnam, 1907 Farmers Valley

March 12, 2019

Road, Troy, PA 16947, Parcel # 53-067.00-046-020-001 Troy Township due to the mobile home being removed from the property; **3)** Motion to approve a five-year commitment beginning with the 2019/2020 school year with Central Susquehanna Intermediate Unit for eService; **4)** Motion to approve the bidding for the Commons Building roof replacement.

Mrs. Gilliland noted the 2012 and 2013 bonds are callable. Mrs. Audrey Bear contacted Mrs. Gilliland and noted bank loan interest rates have been favorable recently and recommended doing an RFP to refund existing debt. Depending on the rate, \$150,000 - \$175,000 in savings could result due to the debt refunding. Mrs. Gilliland also discussed possibly borrowing additional dollars to pay for the Commons Building roof replacement project. The Commons Building roof replacement is projected to cost approximately \$1.1 million dollars. The District currently has approximately \$400,000 set aside in fund balance for the project. Mrs. Gilliland recommended including three options in the RFP. Option one is only refunding existing debt, option two includes refunding existing debt and borrowing an additional \$500,000 and option three includes refunding existing debt and borrowing an additional \$1,000,000. Mrs. Gilliland noted approving tonight's motion does not commit you to anything. You are only approving the RFP.

Mr. Roy requested the total district interest cost for each additional borrowing. Mrs. Gilliland responded approximately \$32K for the \$500,000 borrowing and approximately \$234K for the \$1,000,000 borrowing.

Mr. Brasington made a motion, seconded by Mr. Curren to approve the following:

(Voting Item This Agenda) 5) Motion to approve a request for proposal to refund existing debt and/or finance capital projects of the Troy Area School District.

Roll Call Vote: Mrs. Ordway, yes; Mr. Morgan, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, yes; Mr. Martin, yes; Motion passed 9-0-0-0

C.) Transportation: **1)** 2018/2019 updated bus driver listing; **2)** Updated 2018/2019 daily rate listing; **3)** Vehicle upgrade, Bus 44, Armenia Mountain; **4)** Spare Vehicles, (2) vans, wheelchair accessible.

II) Personnel: **A) Retirements:** **1)** Rick Bowers, effective June 21, 2019; **2)** Mary Abreu, effective August 20, 2019;

B) Resignations: **1)** Michael Spencer, effective March 21, 2019;

C) Employment: **1) Act 93:** **a)** None; **2) Professional Contract Employees:** **a)** None; **3) Support Staff Employments:** **a)** Theresa Lamonski, Personal Care Aide, Temporary School Year Ending 2018-2019, effective date pending paperwork, salary as per contract; **b)** TBA, Personal Care Aide, Temporary School Year Ending 2018-2019, effective date pending paperwork, salary as per contract; **4) Supplemental Contracts:** **a)** None; **5) Coaching Contract:** **a)** None;

D) Position Eliminations: **1)** None; **E) Create New Positions:** **1)** None; **F) Contracts:** **1)** Source4Teachers Substitute Listing; **2)** Volunteer Listing; **3)** Motion to approve a

March 12, 2019

Memorandum of Understanding between The National Alliance for Drug Endangered Children and Bradford/Sullivan Alliance for Drug Endangered Children; **4)** Motion to approve the amendment between EduLink, Inc. and the Troy Area School District to purchase attachment modules and custom forms; **5)** Motion to approve a Memorandum of Understanding between the Troy Area School District and the Bradford-Tioga Head Start, Inc. to promote school readiness to serve children;

Mr. Curren made a motion, seconded by Mrs. May to approve the following:

(Voting Item This Agenda) 6) Motion to approve a Memorandum of Understanding between the Troy Area Education Support Personnel Association and the Troy Area School District regarding actual hours worked.

Roll Call Vote: Mr. Curren, yes; Mrs. Ordway, yes; Mr. Morgan, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Martin, yes; Motion passed 9-0-0-0

G) Transfers: 1) Christine Davis, from Librarian TIS to Librarian JSJS, effective July 1, 2019;

Mrs. Angove asked the reason for the transfer. Dr. Martell explained that Mr. Marhefka is currently the librarian at the High School. There is a need for a second business teacher in the high school. Mr. Marhefka is currently already teaching some business classes. This transfer would allow Mr. Marhefka to be a full-time business teacher. Mrs. Angove asked why not wait and approve the transfer after the budget is approved. Dr. Martell replied because 2019/2020 student schedules are being prepared now. Approving the transfer now would allow for better planning for next school year. Mrs. Angove asked if an advertisement was placed to all staff about the transfer opportunity. Dr. Martell replied no because it is not required.

H) Leave Requests: a) None.

III) Buildings and Grounds: A) Motion to approve an agreement with Hunt Engineers, Architects, Land Surveyors & Landscape Architect, DPC in the amount of \$42,500.00 plus reimbursable expenses for professional services for the Commons Building roof replacement project. Amount will be included in the 2019/2020 general fund budget and capital reserve budget partially paid for using funds committed for a roofing project.

Mr. Brasington provided an update of the last Buildings & Grounds Committee meeting.

Mrs. Gilliland noted lead testing was completed in the district. There were no findings in the results.

Mrs. Gilliland noted the April agenda will include a motion to approve removing the divider door in the Commons Building gymnasium and installing a divider curtain. The cost is approximately \$14,900.00. This project will be completed in July 2019. Mrs. Gilliland noted the Board approved for this project last summer but wasn't able to be completed because of timing.

March 12, 2019

Mrs. Gilliland noted Mr. Blair and herself met with Hunt to review the High School flooring project again. Information will be provided to the board at a future meeting.

Dr. Martell explained both courses that are being requested for approval. Mr. Martin asked who would supervise the courses. Dr. Martell replied Dr. Polly and probably Mr. Pequignot. Dr. Martell explained that students would have to be on site at Penn College for 6 days and the district would be responsible for covering that cost.

Mr. Curren made a motion, seconded by Mrs. Bohner to approve the following:

IV) Curriculum/Instruction and Assessment (Voting Item this Agenda): **A)** Approve the Diversified Occupations Course for the 2019-2020 school year; **B)** Approve the Manufacturing Pre-Apprenticeship Course for the 2019-2020 school year;

Roll Call Vote: Mr. Morgan, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, yes; Mrs. Ordway, yes; Mr. Martin, yes; Motion passed 9-0-0-0

Mrs. Bohner explained the proposed elementary schedule for next school year. Mrs. Bohner noted there was a 7-day special class rotation. Mrs. Angove asked is the length of special classes would be shorter. Mrs. Bohner replied yes, the classes would be shorter.

Mr. Roy requested a summary of the differences between both the current schedule and the proposed schedule. Dr. Martell will provide this.

Mrs. Angove is concerned specials will be lost.

Teachers attending the work session discussed the pros and cons of the proposed schedule.

Mr. Roy noted he calculated almost 2 weeks of instructional time would be gained with the proposed schedule. Mrs. Bohner and Dr. Martell confirmed that is correct.

Mrs. Bohner asked if special teachers will have professional development time. Dr. Martell replied, yes.

Mrs. Angove asked what teachers would do during their professional development day. Dr. Martell replied curriculum, parent teacher conferences, grade level principal meetings peer teaching, etc.

V) Technology: A) Motion to approve a renewal agreement with IU 13 EES to provide site licensing for Microsoft;

VI) Student Affairs: A) None;

VII) Community Relations: A) Motion to accept a donation in the amount of \$165.40 from the Diamond Club to be used to purchase socks for the Troy Junior/Senior High School JV and Varsity softball team; **B)** Motion to approve the updated 2018/2019 school

March 12, 2019

calendar; **C)** Motion to approve the 2019/2020 school calendar; **D)** Right to Know Request for BLaST IU 17 Salary information; **E)** Board Request for staff numbers.

Mrs. Angove noted that she would also like the number of students in grades 7 through 12. Mrs. Gilliland will add that information.

VIII) Policy: 1) New: a) First Reading: i.) None; b) Second Reading: i.) None;

2) Revised: a) First Reading: i.) None; b) Second Reading: i.) 103 Vol V 2018-Nondiscrimination Harassment – School and Classroom Practice; ii.) 103.1 Vol V 2018-Nondiscrimination-Qualified Students with Disabilities; iii.) 104 Vol V 2018-Nondiscrimination-Discriminatory Harassment-Employment Practices; iv.) 222 Vol V 2018-Tobacco-Nicotine; v.) 222-AR-0-Tobacco-Nicotine; vi.) 222-AR-0-Tobacco-Nicotine Violation Parental Notification; vii.) 323 Vol V 2018-Tobacco-Nicotine; viii.) 707 Vol V 2018-Use of School Facilities; ix.) 707-AR-0-Use of School Facilities; x.) 707-AR-1-Rules for Use of School Facilities; xi.) 707-AR-2-Application for Use of School Facilities; xii.) 904 Vol V 2018-Public Attendance at School Events; xiii.) 904-AR-0-Public Attendance at School Events; xiv.) 247-AR-0-Hazing; xv.) 247-AR-0 Hazing; xvi.) 247-AR-1-Report Form for Complaints of Hazing; xvii.) 247-AR-2-Notice to Complaint and-or Parents-Guardians of Complainant; xviii.) 247-AR-3-Investigative Fact Sheet; xix.) 249 Vol V 2018-Bullying-Cyberbullying; xx.) 249-AR-0-Bullying-Cyberbullying; xxi.) 249-AR-1-Report Form for Complaints of Bullying-Cyberbullying; xxii.) 249-AR-2-Notice to Complainant and-or Parents-Guardians of Complainant; xxiii.) 249-AR-3-Investigation Fact Sheet; xxiv.) 626-Procurement Procedure Attachment Vol V 2018-Updated Procurement Procedure Attachment; xxv.) 124-Alternative Instruction Courses

Dr. Martell asked the board if they would like to vote on the second reading policies at the work session. The Board responded they would like to wait until the regular session meeting.

Items Removed from Consent Agenda:

General Board Discussion:

- A.** Discussion of organizations, structure and responsibilities
- B.** Board Committees

Mr. Roy noted he has asked for an organization chart. It was noted the organizational chart was provided to Mr. Martin and he was going to share it with board members.

Mr. Martin discussed the committee chairs and members he is recommending for each committee. The Board was ok with Mr. Martin's recommendation.

Visitor Comment and Question Period: None

Adjournment: On a motion by Mr. Curren, seconded by Mrs. Bohner, the directors adjourned at 9:24 PM.

Respectfully submitted,

March 12, 2019

Traci Gilliland
Board Secretary

FYI: Approved Deduct Days:

Name	Building	Date/s
# 1338	WRC	March 4, 5, 22, 2019
# 1018	WRC	April 9, 2019
# 1276	TIS	March 12-14, 2019

March 12, 2019