

**TROY AREA SCHOOL DISTRICT
Board of Education – Work Session
Tuesday, June 9, 2020 – 7:00 PM
Troy Area School District – Memorial Auditorium**

The Work Session of the Troy Area School District Board of Education, held on Tuesday, June 9, 2020, in the Memorial Auditorium of the Troy Area School District Offices, was called to order by President, Sheryl Angove at 7:06 PM. Following the Pledge of Allegiance, roll call was taken:

Present: Mrs. Angove Mrs. Murray (zoom)
 Mrs. Bohner Mrs. Ordway
 Mr. Dibble (zoom) Mr. Roy

Absent: Mr. Brasington, Mr. Curren, Mr. Martin

Others Present: Mr. Gobble, Acting Superintendent; Mrs. Gilliland, Business Administrator; Mrs. Bixby, Transportation & Food Service Director; Mr. Blair, Maintenance Supervisor; Mr. Brion, Primary School Principal; Mr. Imbt, Primary School Assistant Principal; Mr. Brenner, Jr/Sr High School Principal; Mrs. Keating, Jr/Sr. High School Assistant Principal; Mr. Schrader, Director of Technology; Mr. Schwenk, Director of Support Services; Ms. Baxter, Student Board Representative; Ms. Call, Student Board Representative; Solicitor Blaney; as well as district staff and visitors.

Mrs. Angove announced an executive meeting was held tonight prior to the work session meeting to discuss contracts, personnel and safety and security.

Presentations:

Mr. Schwenk, Director of Support Services summarized the tasks/projects he has completed and continues to work on since he started with the district in April 2020. Projects include iPad distribution to special education students, ESY, EI, evaluating special education contracts for 2020/2021 school year, student placements.

Mrs. Bixby and Mrs. Gilliland presented on the Community Eligibility Program (CEP). The CEP program allows eligible schools to provide free lunch to all students. To be eligible districts must have identified students of 40% or higher. Qualifying schools that participate in CEP agree to serve all students free breakfasts and lunches for four consecutive years. The percentage is calculated by counting all students who are categorized eligible for free school meals and divide by the total student enrollment. Districts can enroll in the program as either an entire school district or individual school buildings. Troy is not eligible for the program as a district because their direct certification percentage is currently 39%. The W R Croman and Intermediate Schools do currently qualify because their percentages are 47% and 40%, respectively. W R Croman's expected financial loss utilizing 2018/2019 meal counts is \$19,688 and would require a 13% increase in participation to break even. The Intermediate School expected financial loss utilizing 2018/2019 meal counts is \$57,132 and would require a 31% increase in participation rates to break even. Therefore, Administration is recommending only to enroll the W R Croman school into the program for the 2020/2021 school year. The risk for financial loss for the Intermediate School is too significant.

Mrs. Bixby also noted she recommended a ten-cent increase in meal prices for the Intermediate School and High School for the 2020/2021 school year. Milk prices would not change. The increase is recommended due to the paid lunch equity calculation that is required by all school districts.

Mrs. Gilliland presented the proposed final 2020/2021 General Fund Budget. Mrs. Gilliland noted BEF funding and Special Education funding are remaining flat as compared to the 2019/2020 school year. New federal money will be available to the district because of the Covid-19 pandemic in two separate pools of funds. One pool, Cares Funding will equate to approximately \$256K for the district. Administration is planning to spend the money on purchasing 848 iPads for students instead of leasing them through Apple and purchasing 5 WIFI access points for the building parking lots. The second pool, Covid-19 Disaster Emergency School Health and Safety Grant will equate to approximately \$219K for the district. Administration is planning to use that funding to purchase all necessary PPE to start school. For example, thermometers, masks, disinfecting wipes, hand sanitizer, etc. Mrs. Gilliland noted real estate and occupation budgeted revenues were adjusted by approximately \$23K because of updated assessed values. Since the budget was presented in May 2020 salaries were adjusted for matrix movement because of additional credits being earned. In addition, the unemployment budget was reduced by \$12K due to actual estimates being available. In the 2019/2020 school year the board approved to purchase a maintenance truck for \$36,395. The truck will not be delivered until July 2020, so the expense had to be budgeted in the 2020/2021 school year. The transportation budget was increased by \$43,000 because a student will need to attend a school in Loyalsock. An additional \$205,000 was added to the general fund budget for the W R Croman roof project. The board had budgeted to move forward with that project in July 2020. The final proposed budget includes a \$1,870,282 loss which will be balanced using fund balance.

Visitors' Comments on Agenda Items:

Mrs. Heidi Butler, Vice-President of the Troy Area Education Association noted the Association does not support the transfers. Mrs. Butler was asked to email her comments to Mr. Gobble because it was difficult hearing her on zoom.

Mrs. Susan May, Troy, noted she attended the communication project bid opening via zoom and Mobiletech Communications was not the lowest bid. Mrs. May is wondering why the district is spending so much money on radios? Why is the lowest bid not being selected?

Minutes: Mrs. Gilliland announced the May 2020 meeting minutes were emailed to Board members.

Financial Reports: Mrs. Gilliland announced the June 2020 financial reports were emailed to Board members.

Selection of Items for Removal from Consent Agenda:

Mrs. Gilliland reviewed the following:

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Motion to Approve the Agenda as Follows: I) Budget, Finance & Transportation:

A.) Budget: 1) Approval for Administration to take necessary action to close out the 2019/2020 school year and start up the 2020/2021 year including personnel matters and bid awards that need to be done before the board meets again; 2) Adopt a General Fund operating budget for the 2020/2021 school year in the amount of \$27,527,788.00 with a 1) Real Estate tax levy of 42.91 mills which is 4.291 per \$100 of assessed valuation; an 2) Occupation tax levy of 1600 mills which is 160.00 per \$100 of assessed valuation; a 3) per Capita (Act 511) tax levy of \$5.00; a 4) per Capita (Section 679) tax levy of \$5.00; a 5) Discount of 2% for real estate and occupation taxes paid within two months of the billing date; a 6) Penalty of 10% for real estate and occupation taxes paid after four months of the billing date; a 7) Real Estate Transfer (Act 511) tax levy of 1% and; an 8) Earned income tax (Act 511) tax levy of ½ of 1%; 3) Approve resolution providing real estate homestead exclusions for the 2020/2021 fiscal year under the Taxpayer Relief Act; 4) Request permission of the board of education to submit applications with the intent to participate in the following programs for the 2020/2021 year. These allocations are subject to change.

Title 1 - \$316,151.00

Title II, Part A - \$60,738.00

Title III - \$5,000.00

Title IV - \$23,766.00

B.) Finance: 1) Appoint UPMC Susquehanna Soldiers & Sailors to provide the physical and occupational therapy services for the 2020/2021 school year; 2) Appoint UPMC Susquehanna Soldiers & Sailors to provide the physical and occupational therapy services for the 2019/2020 extended school year; 3) Approve Resolution providing approval for budget transfers and GASB 54 Compliance; 4) Motion to approve BLaST Intermediate Unit 17 to provide Medical Access billing services for the 2020/2021 school year; 5) Appoint Susquehanna Health to provide the drug and alcohol testing services for the 2020/2021 school year; 6) Appoint Pivot Athletic Training, LLC to provide the Athletic Trainer Services for the 2020/2021 school year; 7) Motion to approve Jason Gee up to 30 paid hours at the contractual hourly rate for the 2020 Summer ESY program; 8) Motion to approve Tara Freeman up to 30 paid hours at the contractual hourly rate for the 2020 Summer ESY program; 9) Motion to approve Stefanie Williams up to 15 paid hours at the contractual hourly rate for the 2020 Summer ESY program; 10) Motion to approve Bettina Campbell up to 30 paid hours at the contractual hourly rate for the 2020 Summer ESY program; 11) Approve a contract with Bradford-Tioga Head Start, Inc. to provide meals to Head Start children for the 2020/2021 school year; 12) Motion to approve BLaST IU purchasing agreement; 13) 2019/2020 Updated Athletic Salary Listing; 14) Motion to approve the contract with ESI Group for the Employee Assistance Program from July 1, 2020 through June 30, 2021. Cost is paid by the Northern Tier Insurance Consortium; 15) Approve the 2020/2021 Meal Price (increase this year)

Elementary Lunch	\$2.35
Jr/Sr Lunch	\$2.60
Teacher Breakfast	\$2.35
Teacher Lunch	\$3.60
All Breakfast	\$1.45
Reduced Breakfast	\$.40
Reduced Lunch remain	\$.40
Milk remain	\$.50

II.) Transportation: **A)** Approve the 2020/2021 through 2021/2022 contract with Trojan Transport for student activity bus transportation, as per contract; **B)** Update 2019/2020 Daily Rate; **C)** Vehicle Upgrade, Porter Road.

III) Personnel: **A) Retirements: 1) a)** Nathan Williams, Math Teacher, Effective date end of the 2020/2021 school year.

B) Resignations: 1) a) Traci Gilliland, Board Secretary, Effective July 1, 2020; **b)** Tanya Mattocks, Jr High Volleyball Coach, Effective June 1, 2020; **c)** Hannah Harris, Agriculture Teacher, Effective July 15, 2020.

Mr. Roy made a motion, seconded by Mrs. Ordway to approve the following:

C) Transfers: (Voting Item this Agenda) a) Lisa Heasley, from Science, 7-12 to Chemistry, 7-12, effective July 1, 2020; **b)** Melissa Chase, from Intermediate Life Skills to 7th Grade Learning Support, effective July 1, 2020; **c)** Shaina Slocum, from 7th Grade Learning Support to Intermediate School Life Skills, effective July 1, 2020.

Roll Call Vote: Mrs. Murray, yes; Mr. Roy, yes; Mr. Brasington, absent; Mrs. Bohner, yes; Mr. Martin, absent; Mr. Dibble, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Angove, yes; Motion passed 6-0-0-3.

D) Employment: 1) Act 93: a) None.

2) Professional Contract Employees: a) 1) Victoria Johnson, Science, 7-12, effective August 21, 2020, salary as per contract.

3) Support Staff Employments: a) 1) None.

4) Supplemental Contracts: a) 1) None.

5) Coaching Contract: a) Continuation Contracts: 1) None; **b) New Employment: 1)** TBA, Head Girls' Basketball Coach, effective TBD, salary as per contract, no additional benefits.

E) Position Eliminations: 1) None.

F) Create New Positions: 1) None.

G) Contracts: 1) ESS Northeast, LLC Substitute Listing - none; **2)** Volunteer Listing – none.

H) Leave Requests: 1) None.

I) Student Teacher Practicum/Observation: 1) Parker Neal, Mansfield University, from August - October 2020, Assignment Music, Co-Op Teacher TBD, Building TIS.

IV) Buildings and Grounds: **A)** Motion to approve for NRG Controls North, Inc to update the Commons Building and Jr/Sr High School Siemens Controls at a total cost of \$49,572.00. Project is included in the 2020/2021 General Fund Budget; **B)** Approve the amended 2019/2020 Capital Budget and proposed 2020/2021 Capital Budget; **C)** Approve a 12-month contract from July 1, 2020 through June 30, 2021 with NRG Controls North, Inc. for preventative maintenance on the electronic controls at a maximum cost of \$15,750.00; **D)** Motion to approve a change order on the Commons Building roof project for 20 roof drains to be replaced and not to exceed a cost of \$7,000.00'

Mrs. Bohner made a motion, seconded by Mr. Roy to approve the following:

Voting Item this Agenda: E) Motion to bid the W.R. Croman roof; **Voting Item this Agenda: F)** Motion to bid the modifications to the W. R. Croman site improvements.

Roll Call Vote: Mr. Roy, yes; Mr. Brasington, absent; Mrs. Bohner, yes; Mr. Martin, absent; Mr. Dibble, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Murray, yes; Mrs. Angove, yes; Motion passed 6-0-0-3.

V) Curriculum/Instruction and Assessment: **A)** Approve 2020/2021 BLaST IU #17 IDEA Agreement; **B)** Approve 2020/2021 BLaST IU #17 Special Education Contract.

VI) Technology: **A)** Motion to award the district wide ratio communication upgrade to Mobiletech Communciations at a total cost of \$180,600.00 over five years; **B)** Motion to approve a three-year contract, including a service agreement with Empire Access to lease two (2) pair of dark fiber cable from the Jr/Sr. High School (150 High Street Troy, PA) to the Administration Office (68 Fenner Avenue Troy, PA) in the amount of \$199.00 per month, before e-rate; **C)** Motion to approve a three-year contract, including a service agreement with Empire Access to lease two (2) pair of dark fiber cable from the Administration Office (68 Fenner Avenue Troy, PA) to the W.R. Croman Primary School (317 Canton Street Troy, PA) in the amount of \$199.00 per month, before e-rate.

VII) Student Affairs: **A)** Motion to approve the attached 2020/2021 Field Trip requests; **B)** Motion to approve the exclusion waiver of a Troy Junior Senior High School student per agreement; **C)** Motion to approve the Letter of Agreement with Bradford County Human Services Agency and the Troy Area School District for School Based Outreach Services and Student Assistance Services from July 1, 2020 through June 30, 2021; **D)** Motion to approve the Memorandum of Understanding with Bradford County Human Services Agency and the Troy Area School District for School Based Outreach Services and Student Assistance Services from July 1, 2020 through June 30, 2021; **E)** Motion to approve Jeffrey Roy (grade 11) as 2020 Student Board Representative;

Mr. Dibble made a motion, seconded by Mrs. Murray to approve the following:

Voting Item this Agenda: F) Motion to approve the Speech and Debate Club to attend Nationals online at a cost of \$300.00 for tournament fees.

Roll Call Vote: Mr. Brasington, absent; Mrs. Bohner, yes; Mr. Martin, absent; Mr. Dibble, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Murray, yes; Mr. Roy, yes; Mrs. Angove, yes; Motion passed 6-0-0-3.

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VIII) Community Relations: A) Appoint Bill Brasington as voting delegate for the PSBA Legislative/Policy Council Meeting on Saturday, November 7, 2020.

IX) Policy: A) **New:** 1) **First Reading:** i.) None; 2) **Second Reading:** i.) None.

B) Revised: 1) **First Reading:** i.) 006.1 – Attendance at Meetings Via Electronic Communications; ii.) 335 – Family and Medical Leaves; iii.) 626 – Federal Fiscal Compliance; 2) **Second Reading:** i) None; C) **Retire:** 1) **First Reading:** i.) None.

Items Removed from Consent Agenda:

General Board Discussion:

A. Discuss the bleachers at the Troy Commons building and Troy Intermediate School – Mr. Gobble noted the bleachers were inspected at the Commons Building and Troy Intermediate School. The Commons building bleachers passed inspection and only minor repairs were necessary. The Intermediate School bleachers need to be fixed or replaced at some point. The cost to replace the bleachers is more than \$90,000.00. The board will further discuss the bleachers at a later point.

B. W.R. Croman Playground – Mr. Rathbun provided an update on the Croman playground project. Mr. Rathbun met with Mr. Brion and Mr. Blair to further discuss the project and modifications they would like done. Mr. Rathbun noted the buddy benches at Croman are not being removed. They are only being relocated due to the sidewalk being installed near the playground. Mr. Brion requested the spinner be relocated somewhere else within the playground. In addition, Mr. Brion requested a third spinner be purchased for the playground because kids enjoy that piece of equipment. Mr. Rathbun showed the board where that piece of equipment could be installed. It would require the yellow buddy benches to be moved and the surfacing material to be extended. Mr. Rathbun noted Mr. Brion and Mr. Blair would like the dome installed at Croman. That is a piece of equipment that was purchased for the Mosherville school and never installed. It was then installed at TIS but is no longer being used at TIS because of the new playground. Mr. Rathbun noted it could be installed at Croman above the playground and near the pavilion. The rubber mulch that was going to be moved to TIS could instead be used for under the dome. Mr. Rathbun then discussed additional sidewalk that was requested be installed that will go from the building to the playground area. Overall, Mr. Rathbun thought the additional changes requested would approximate \$27,000 - \$30,000. Administration was directed to add a motion to the June 16, 2020 agenda for the playground changes.

Mr. Roy asked where the fiber was installed. Mr. Blair noted the fiber will not be impacted by the additional sidewalks.

Visitor Comment and Question Period:

Mrs. Heidi Butler, Vice-President of the Troy Area Education Association noted the Association is disappointed the board approved the transfers. Mrs. Butler was asked to email her comments to Mr. Gobble because it was difficult hearing her on zoom.

Ms. Abreu, Troy asked if the Superintendent would provide a statement on the plan to open school in the fall. Will the plan be available on the district website? Ms. Abreu

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asked the board to consider publishing a monthly newsletter again. Ms. Abreu noted she could not locate the preliminary 2020/2021 budget on the district website. Ms. Abreu asked where it can be obtained. It is required to be available for 30 days prior to being approved. Ms. Abreu also asked if all presentations could be posted on the website so participants attending via zoom can access the same information.

Adjournment: On a motion by Mrs. Bohner, seconded by Mrs. Ordway, the directors adjourned at 8:57 PM.

Respectfully submitted,

Traci Gilliland
Board Secretary

FYI: Acknowledgement:
Deduct Days -

Name	Building	Date/s	Reason