

TROY AREA SCHOOL DISTRICT
Board of Education – Regular Session
Tuesday, June 18, 2019 – 7:00 PM
Troy Area School District – Community Room

The Regular Session of the Troy Area School District Board of Education, held on Tuesday, June 18, 2019, in the Community Room of the Troy Area School District Offices, was called to order by President, Dan Martin at 7:04 PM. Following the Pledge of Allegiance, roll call was taken:

Present:	Mrs. Angove	Mr. Curren	Mrs. Ordway
	Mrs. Bohner	Mr. Martin	Mr. Roy
	Mr. Brasington	Mrs. May	

Absent: None

Others Present: Dr. Martell, Superintendent; Mrs. Gilliland, Business Administrator; Ms. Abreu, Troy Intermediate School Principal; Mrs. Bixby, Director of Transportation & Food Service; Mr. Blair, Maintenance Supervisor; Mr. Brion, Primary School Principal; Mrs. Markiw, Director of Support Services; Ms. McGurgan, Principal of Student Affairs; Mr. Schrader, Technology Director; Dr. Polly, Jr/Sr High School Principal; Ms. Yang, Student Board Representative; Ms. Baxter, Student Board Representative; as well as district staff and visitors.

Mr. Martin announced that an executive meeting was held Tuesday, June 11, 2019 to discuss personnel.

Mr. Martin announced that an executive meeting was held tonight prior to the regular session meeting to discuss contracts.

Presentations:

Mr. Rathbun provided an update on the playground project. The project will be completed in three phases. The TIS playground, except the swings will be installed this summer, including surfacing material. The WRC surfacing and TIS swings will be installed in the summer of 2020. The TIS playground will be a community build. The district is only hiring a contractor for the installation of the surfacing material, including aggregate base.

Mr. Roy asked what the warranty was on the surfacing material. Warranty information will be provided to the Board at a later meeting.

Mr. Rathbun noted the District requested the timing of finishing the track project be pushed back to July 2019 so the playground can be installed first.

Mr. Roy asked if the playgrounds will be ADA compliant. The response was yes.

Mr. Martin asked how much money has been raised for the playground project. Mrs. Gilliland thought between \$2K - \$3K. An amount will be provided at the next meeting.

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The district is looking for 20-25 volunteers to help with the playground installation.

Mrs. Bohner noted several grant applications have been submitted for the project.

Ms. Yang and Ms. Baxter provided a spring school report. Various student accomplishments and awards were summarized.

Visitors' Comments on Agenda Items:

Mrs. Karen Norton, Troy and parent of students attending Troy Area School District. Mrs. Norton noted at the work session meeting last week the Board presented for Mr. Brion to transfer to the High School. An explanation was not provided at the Work Session meeting as to why. Mrs. Norton contacted various parents to see if they knew why and found nothing. The parents she contacted all had positive comments to say about Mr. Brion. One parent shared a story about how much her child trusted Mr. Brion and why. Mrs. Norton noted she trusts the boards decisions will be what is best for children.

Mr. Jim Walsh, Columbia Township noted the \$1.4 million 2019/2020 budgeted loss, eliminating an administrator. Mr. Walsh had asked that a second exit be installed near the track area and has heard no response. Mr. Walsh asked who is paying for the new fields at the top of the hill. Mr. Walsh asked for micro phones. He can't hear the board discussion. Mr. Walsh stated he didn't receive a reply the last time when he attended the board meeting with questions. Dr. Martell noted that she did send a letter with a reply to his questions. The letter will be sent again.

Mr. Brasington asked for an executive session at this time. The Board adjourned to an executive session at 7:44 pm.

The meeting reconvened at 9:18 pm.

Reports: A) **Northern Tier Career Center Report:** Nothing to report; B) **Intermediate Unit Report:** Mr. Martin had nothing to report; C) **Pennsylvania School Boards Association:** Mr. Brasington had nothing to report; D) **Student Board Representatives:** Ms. Yang & Ms. Baxter presented previously; E) **District Report:** Mr. Schrader presented on the new district website and app. The new website will be available July 1, 2019 and training will be provided to parents at the ipad rollout meeting.

Mrs. Bohner made a motion, seconded by Mrs. May to approve the following:

Minutes: A) May 7, 2019, Work Session Meeting; B) May 14, 2019, Budget & Finance Committee Meeting; C) May 14, 2019, Regular Session Meeting; D) May 21, 2019, Special Meeting; On voice vote there were 9 yes votes. The motion passed 8-0-0-0.

Mr. Curren made a motion, seconded by Mrs. May, to approve the following financial reports:

Financial Reports: A) Bill List for Payment - I) General Fund, II) Construction Fund, III) Capital Reserve, IV) Cafeteria Fund; B) Treasurer's Report – I) General Fund Report, II) Cafeteria Report, III) Activity Report.

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Roll Call Vote: Mrs. May, yes; Mr. Curren, yes; Mrs. Ordway, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mr. Martin, yes; Motion passed 8-0-0-0.

Mrs. Gilliland reviewed those items added to the consent agenda since the work session meeting.

Selection of Items for Removal from Consent Agenda:

Mr. Roy requested the following be removed from the consent agenda:

I) Budget, Finance & Transportation: A.) Budget: 2) Adopt a General Fund operating budget for the 2019/2020 school year in the amount of \$26,269,880 with a **a)** Real Estate tax levy of 42.91 mills which is 4.291 per \$100 of assessed valuation; an **b)** Occupation tax levy of 1600 mills which is 160.00 per \$100 of assessed valuation; a **c)** per Capita (Act 511) tax levy of \$5.00; a **d)** per Capita (Section 679) tax levy of \$5.00; a **e)** Discount of 2% for real estate and occupation taxes paid within two months of the billing date; a **f)** Penalty of 10% for real estate and occupation taxes paid after four months of the billing date; a **g)** Real Estate Transfer (Act 511) tax levy of 1% and; an **h)** Earned income tax (Act 511) tax levy of ½ of 1%;

Mr. Brasington requested the following be removed from the consent agenda:

G) Transfers: 1) Steve Brion, Principal K-2 to Principal, K-6, effective July 1, 2019;

Mrs. Angove requested the following be removed from the consent agenda:

G) Transfers: 3) Jill Cavanaugh, Title One Aide, TIS to Paraprofessional, WRC, effective July 1, 2019

Mr. Curren requested the following be removed from the consent agenda:

III) Buildings and Grounds: C) Motion to award the district wide paving contract to Glenn O' Hawbaker at a total cost of \$180,000. Project was included in the 2019/2020 general fund budget.

Mr. Martin requested the following be removed from the consent agenda:

D) Position Eliminations: 1) Principal of Academic Affairs, effective December 31, 2019;

Mr. Roy requested the following be removed from the consent agenda:

I.)B.) Finance: 13) Approve the 2019/2020 Meal Price increases as follows:

	From	To
Elementary Lunch	\$2.15	\$2.25
Jr/Sr Lunch	\$2.40	\$2.50
Teacher Breakfast	\$2.00	\$2.25
Teacher Lunch	\$3.25	\$3.50
All Breakfast	\$1.25	\$1.35
Reduced Breakfast remain	\$0.30	
Reduced Lunch remain	\$0.40	
Milk remain	\$0.50	

Mrs. Angove requested the following be removed from the consent agenda:

IV.) B) Resignations: 1) Kimberly Brown, 4th Grade Teacher, TIS, Effective August 16, 2019;

Mr. Curren made a motion, seconded by Mr. Roy to approve the following:

Motion to Approve the Agenda as Follows: I) Budget, Finance & Transportation: I.)

I.) A.) Budget: 1) Approval for Administration to take necessary action to close out the 2018/2019 school year and start up the 2019/2020 year including personnel matters and bid awards that need to be done before the board meets again; 3) Approve resolution providing real estate homestead exclusions for the 2019/2020 fiscal year under the Taxpayer Relief Act; 4) Request permission of the board of education to submit applications with the intent to participate in the following programs for the 2019/2020 year. These allocations are subject to change.

Title 1 - \$316,151.00

Title II, Part A - \$60,738.00

Title III - \$5,000.00

Title IV - \$23,766.00

B.) Finance: 1) Appoint UPMC Susquehanna Soldiers & Sailors to provide the physical and occupational therapy services for the 2019/2020 school year; 2) Appoint UPMC Susquehanna Soldiers & Sailors to provide the physical and occupational therapy services for the 2018/2019 extended school year; 3) Approve resolution providing approval for budget transfers and GASB 54 Compliance; 4) Appoint Guthrie Medical, P.C. to provide Professional Medical Services for the 2019/2020 and 2020/2021 school years; 5) Motion to approve a Memorandum of Understanding with BLaST Intermediate Unit 17 to provide Medical Access billing services for the 2019/2020 school year; 6) Appoint Susquehanna Health to provide the drug and alcohol testing services for the 2019/2020 school year; 7) Motion to approve Donna Williams up to 15 paid hours at the contractual hourly rate for the 2019/2020 ESY program; 8) Motion to approve Melissa Lehman up to 30 paid hours at the contractual hourly rate for the 2019 summer ESY program; 9) Motion to approve Anna Warnick up to 30 paid hours at the contractual hourly rate for the 2019 Summer ESY program; 10) Motion to approve Cynthia Collins up to 30 paid hours at the contractual hourly rate for the 2019 Summer ESY program; 11) Motion to approve Theresa Lamonski up to 30 paid hours at the contractual hourly rate for the 2019 Summer ESY program; 12) Approve a contract addendum with Source4Teachers LLC for ESY Custodial and Clerical services for the summer of 2019;

II.) Transportation: 1) 2018/2019 updated bus driver listing;

III.) Personnel: IV.) A.) Retirements: 1) Matt Harold, Chemistry, effective last day of the 2019/2020 school year;

C) Employment: 1) Act 93: a) None; 2) **Professional Contract Employees:** a) None;

3) Support Staff Employments: a) None;

4) Supplemental Contracts: a) Supplemental 1) Heather Borden, 2019 Summer School Program, effective July 1, 2019, salary as per contract; no other benefits;

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5) Coaching Contract: a) Continuation Contracts: 1) None; b) New Employment: 1) None;

E) Create New Positions: 1) None;

F) Contracts: 1) Source4Teacher Substitute Listing; 2) Volunteer Listing; 3) Approve the contract with Messiah College for Troy Area School District to participate in student teaching program; 4) Approve the contract with Western Governors University for Troy Area School District to participate in student teaching program; 5) Motion to approve the contract with Canvas to pilot their LMS for the 2019-2020 school year; 6) Motion to increase the hourly paid rate for security to \$10.00 per hour effective July 1, 2019; 7) Motion to approve the contract with The Meadows for the 2019-2020 and 2020-2021 school years.

G) Transfers: 2) Annmarie Gilliland, Paraprofessional, WRC to Paraprofessional, TIS, effective July 1, 2019;

H) Leave Requests: a) None.

I) Student Teacher Practicum/Observations: 1) Ashley Tubach, Western Governors University, from August 19, 2019 to November 8, 2019, Pre K-4, Co-Op Teacher TBD, Building WRC; 2) Johna Neal, Messiah College, date TBD, Assignment TBD, Co-Op Teacher TBD, Building JSHS; 3) Carra Stevens, Mansfield University, October 21, 2019 to December 11, 2019, Assignment TBD, Co-Op Teacher TBD, Building WRC.

V) Buildings and Grounds: A) Approve the amended 2018/2019 Capital Budget and proposed 2019-2020 Capital Budget; B) Approve a 12-month contract from July 1, 2019 through June 30, 2020 with NRG Controls North, Inc. for preventative maintenance on the electronic controls at a maximum cost of \$15,750.00;

VI) Curriculum/Instruction and Assessment: A) Approve 2019/2020 BLaST IU #17 IDEA Agreement; B) Motion to approve the Local Advisory Committee (LAC) meeting minutes for May 16, 2019; C) Motion to approve the members of the Local Advisory Committee for the 2019/2020 school year;

VII) Technology: A) None;

VIII) Student Affairs: A) Motion to approve Olivia Call (grade 11) as 2019 to 2021 Student Board Representative; B) Motion to approve Carrie Hofmann as a volunteer nurse for the 4th grade Harrisburg/Lake Tobias trip to dispense medication and provide support with any health-related concerns; C) Motion to approve the agreement with Lackawanna College and the Troy Area School District for Dual Enrollment during the 2019/2020 school year; D) Motion to approve the JH soccer for the 2019/2020 school year; E) Motion to approve the expansion of the Speech and Debate Club to include Junior High students in the 2019/2020 school year.

IX) Community Relations: A) Appoint Bill Brasington as voting delegates for the PSBA Legislative/Policy Council Meeting on Friday, October 18, 2019;

X) Policy: 1) New: a) First Reading: i.) None; b) Second Reading: i.) None;

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2) Revised: a) First Reading: i.) None; b) Second Reading: 1) None;

3) Retire: a) First Reading: i.) None;

Roll Call Vote: Mr. Curren, yes; Mrs. Ordway, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Martin, yes; Motion passed 8-0-0.

Items Removed from Consent Agenda:

Mr. Curren made a motion, seconded by Mrs. May to approve the following:

D) Budget, Finance & Transportation: A.) Budget: 2) Adopt a General Fund operating budget for the 2019/2020 school year in the amount of \$26,269,880 with a **a)** Real Estate tax levy of 42.91 mills which is 4.291 per \$100 of assessed valuation; an **b)** Occupation tax levy of 1600 mills which is 160.00 per \$100 of assessed valuation; a **c)** per Capita (Act 511) tax levy of \$5.00; a **d)** per Capita (Section 679) tax levy of \$5.00; a **e)** Discount of 2% for real estate and occupation taxes paid within two months of the billing date; a **f)** Penalty of 10% for real estate and occupation taxes paid after four months of the billing date; a **g)** Real Estate Transfer (Act 511) tax levy of 1% and; an **h)** Earned income tax (Act 511) tax levy of ½ of 1%;

During discussion Mr. Roy noted the 2019/2020 budget started with a \$1.8 million deficit and included a 3.2% tax increase. The Board eliminated an Administrator position and transferred that person to a teaching position. The conception is not to cut teachers. The district needs to look at other ways to save money. Mr. Roy asked that the budgets be provided earlier so they had more time to review.

Mrs. Angove noted balancing a budget is difficult. If we had been provided the budget sooner, we could do a better job. A few years ago, we eliminated a few teaching positions and she would like to bring them back. The goal is to have less than 20 students in a classroom K-2. Some of the classes are rising to 22 students.

Mr. Brasington noted we need to focus on the number of students in the classroom.

Mr. Martin requested the budget be provided earlier next year.

Roll Call Vote: Mrs. Ordway, yes; Mr. Roy, yes; Mr. Brasington, no; Mrs. Bohner, yes; Mrs. Angove, no; Mrs. May, yes; Mr. Curren, yes; Mr. Martin, yes; Motion passed 6-2-0-0.

Mr. Brasington made a motion, seconded by Mr. Curren to approve the following:

G) Transfers: 1) Steve Brion, Principal K-2 to Principal, K-6, effective July 1, 2019;

Roll Call Vote: Mr. Curren, yes; Mrs. Ordway, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Martin, yes; Motion passed 8-0-0-0.

During discussion Mr. Curren noted that Mr. Press was a Principal at Mosherville. Mr. Brion reminded Mr. Curren of Press.

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Mr. Curren apologized for the Board not making a motion at the June 11, 2019 meeting to transfer Mr. Brion to the K-6 Principal position when they denied transferring him to the High School.

Roll Call Vote: Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, abstain; Mrs. May, yes; Mr. Curren, yes; Mrs. Ordway, yes; Mr. Martin, yes; Motion passed 7-0-1-0.

Mr. Curren made a motion, seconded by Mrs. May to approve the following:

G) Transfers: 3) Jill Cavanaugh, Title One Aide, TIS to Paraprofessional, WRC, effective July 1, 2019

During discussion, Mrs. Angove asked what Mrs. Cavanaugh would be doing. Is it the same position but different funding stream? Dr. Martell replied, yes; Mrs. Angove noted but she is being transferred to Croman. Dr. Martell replied that is correct. Title 1 funding has decreased. The funding isn't enough to cover the salaries and benefits of the teachers and aides that we had. One position needs to be transferred to a paraprofessional position. Dr. Martell noted the Title 1 schedule will be modified next school year.

Mr. Brasington asked for a presentation on how Title 1 services will be offered.

Roll Call Vote: Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, no; Mrs. May, yes; Mr. Curren, yes; Mrs. Ordway, yes; Mr. Martin, no; Motion passed 6-2-0-0.

Mr. Roy made a motion, seconded by Mrs. Bohner to approve the following:

D) Position Eliminations: 1) Principal of Academic Affairs, effective December 31, 2019;

During discussion Mr. Roy noted it was not fun eliminating positions. Mr. Martin noted he was not in favor of eliminating this position. The work will be shifted to other staff.

Roll Call Vote: Mr. Curren, yes; Mrs. Ordway, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, no; Mr. Martin, no; Motion passed 6-2-0-0.

Mrs. Bohner made a motion, seconded by Mrs. Ordway to approve the following:

IV.) B) Resignations: 1) Kimberly Brown, 4th Grade Teacher, TIS, Effective August 16, 2019;

During discussion Mrs. Angove thanked Mrs. Brown for her service.

Roll Call Vote: Mrs. Ordway, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, no; Mrs. May, yes; Mr. Curren, yes; Mr. Martin, yes; Motion passed 7-1-0-0.

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Mr. Curren made a motion, seconded by Mrs. May to approve the following:

V) C) Buildings and Grounds: C) Motion to award the district wide paving contract to Glenn O' Hawbaker at a total cost of \$180,000. Project was included in the 2019/2020 general fund budget.

During discussion Mr. Martin asked that the Buildings & Grounds Committee be notified about bid openings.

Roll Call Vote: Mr. Roy, no; Mr. Brasington, no; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, yes; Mrs. Ordway, yes; Mr. Martin, yes; Motion passed 6-2-0-0.

Mrs. Bixby noted the student meal prices were only increased \$.10 as requested by the Board at the June 11, 2019 Work Session meeting.

Mrs. Bixby presented on the Community Eligibility Program and noted eligibility is based on direct certification. Currently, the only building that is eligible is WR Croman. Administration will continue to monitor eligibility and will discuss with the Board early next year to see if the District would like to roll the program out to those eligible schools.

Mrs. Bohner made a motion, seconded by Mr. Roy to approve the following:

I.) B.) Finance: 13) Approve the 2019/2020 Meal Price increases as follows:

	From	To
Elementary Lunch	\$2.15	\$2.25
Jr/Sr Lunch	\$2.40	\$2.50
Teacher Breakfast	\$2.00	\$2.25
Teacher Lunch	\$3.25	\$3.50
All Breakfast	\$1.25	\$1.35
Reduced Breakfast remain	\$.30	
Reduced Lunch remain	\$.40	
Milk remain	\$.50	

Roll Call Vote: Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, yes; Mrs. Ordway, yes; Mr. Roy, yes; Mr. Martin, yes; Motion passed 8-0-0-0.

General Board Discussion:

Mr. Brasington thanked Ms. Baxter for the FFA helping with the Memorial Day parade.

Dr. Martell provided Mr. Walsh a response to his questions, including the letter she had previously mailed to him.

Mr. Martin thanked all visitors for staying while the board adjourned to an executive session. He apologized for the delay.

Visitor Comment and Question Period:

Ms. Simpson thanked the board members.

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Adjournment: On a motion by Mr. Curren, seconded by Mrs. Bohner, the directors adjourned at 10:11 PM.

Respectfully submitted,

Traci Gilliland
Board Secretary

FYI: Acknowledgement:

- A. The Troy Area School District has met the Chapter 14.104 requirement for submission and extension for the special education plan has been granted.
- B. The Troy Area School District has met the requirements for submission of the McKinney-Vento Homeless Monitoring.
- C. The Troy Area School District new website will be live starting on July 1, 2019.
- D. 802-ATT-0 T ASD Organizational Chart Revision.

Name	Building	Date/s
# 1038	WRC	May 16, 17, 19, 2019
# 138	TIS	May 6, 2019