

**TROY AREA SCHOOL DISTRICT**  
**Board of Education – Work Session**  
**Tuesday, September 10, 2019 – 7:00 PM**  
**Troy Area School District – Community Room**

The Work Session of the Troy Area School District Board of Education, held on Tuesday, September 10, 2019, in the Community Room of the Troy Area School District Offices, was called to order by President, Dan Martin at 7:00 PM. Following the Pledge of Allegiance, roll call was taken:

**Present:**        Mrs. Angove                Mr. Martin                Mr. Roy  
                      Mrs. Brasington        Mrs. Harer  
                      Mrs. Harer                Mrs. Ordway

**Absent:** Mrs. Bohner, Mr. Curren, Mrs. May

**Others Present:** Dr. Martell, Superintendent; Mrs. Gilliland, Business Administrator; Mr. Blair, Maintenance Supervisor; Mr. Imbt, Primary School Assistant Principal; Mr. Schrader, Director of Technology; Dr. Polly, Jr/Sr High School Principal; Mr. Brenner, Jr/Sr. High School Assistant Principal; Ms. Baxter, Student Board Representative; Ms. Call, Student Board Representative; as well as district staff and visitors.

Mr. Martin announced an executive meeting was held Wednesday, August 28, 2019 following the special meeting to discuss personnel.

**Presentations:**

Dr. Martell summarized the purpose of the comprehensive plan. Dr. Martell shared a letter from PDE stating Troy is a phase II district. That means the comprehensive plan is not due for Troy until November 30, 2020. Dr. Martell provided the board with a comprehensive planning workflow chart.

Mr. Roy asked if providing free lunch to all children will become a part of the comprehensive plan. Dr. Martell replied that food service is not in the comprehensive plan.

Mr. Roy asked how the comprehensive plan is rolled out? How does it measure students? Dr. Martell replied during professional development days. Principals review the data with their teachers. Dr. Martell explained the comprehensive plan is not just about academic scores. It encompasses mental health needs and social emotional learning needs.

Dr. Martell noted the WRC comprehensive plan will be presented by Mr. Brion on Tuesday September 17, 2019 at 6:30 pm. All are welcome to attend.

The meeting adjourned to an executive session at 7:01 pm to discuss personnel.

The meeting reconvened at 7:15 pm.

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**Visitors' Comments on Agenda Items:**

Mrs. Heidi Butler, Jr/Sr High School Teacher announced that Troy School District was just announced as the game of the week for high school football. Wink 106 would be at the home football game Friday night.

**Minutes:** Mrs. Gilliland announced the August 2019 meeting minutes were emailed to Board members.

**Financial Reports:** Mrs. Gilliland announced the August 2019 financial reports were emailed to Board members.

**Selection of Items for Removal from Consent Agenda:**

Mr. Brasington noted the only position that has candidate options is the steering committee. He would provide a recommendation at the regular meeting.

Mrs. Gilliland stated you can abstain from any position that only lists one candidate.

I. PSBA Election

- A. President-Elect – Select One: Art Levinowitz
  - a. Motion to select \_\_\_\_\_ as PSBA President Elect
- B. Vice-President – Select One: David Hein
  - a. Motion to select \_\_\_\_\_ as PSBA Vice President
- C. Insurance Trust Trustee Seat 1 – Select one: Kathy Swope
  - a. Motion to select \_\_\_\_\_ as PSBA Insurance Trust Trustee Seat 1.
- D. Insurance Trust Trustee Seat 2 – Select one: Mark Miller
  - a. Motion to select \_\_\_\_\_ as PSBA Insurance Trust Trustee Seat 2.
- E. Central At-Large (3-year term) – Select one: Julie Preston
  - a. Motion to select \_\_\_\_\_ as Central At-Large.
- F. Section 3 Advisor (2-year term) – Select one: Ron Cole
  - a. Motion to select \_\_\_\_\_ as Section 3 Advisor.
- G. Steering Committee (2-year term) – Select up to three: Crystal Mance, Jamie Lynn Zimerofsky, Jennifer Davison, Bethanne Zeigler.

Mrs. Gilliland reviewed the following:

**Motion to Approve the Agenda as Follows: I) Budget, Finance & Transportation:**

**A.) Budget: 1) None;**

**B.) Finance: 1) Motion to approve tax additions, exemptions and exonerations; 2) 2019 – 2020 Salary Listing; 3) 2019 – 2020 Athletic Salary Listing; 4) Approve a contract with Serve, Inc. to provide an onsite Transition Coach for the purpose of providing students with Community Based Work Experiences for the 2019-2020 school year; 5) Motion to approve Kathy Morris up to 2 paid hours at the contractual hourly rate for meetings attended in August 2019; 6) Motion to approve Eleanor Madigan up to 24 hours at the contractual hourly rate for additional nursing services; 7) Motion to approve Curtis Miller to be paid at the contracted hourly rate of \$20.00 per hour for student support;**

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**II.) Transportation: A)** Updated 2019/2020 Bus Driver Listing; **B)** Vehicle Upgrade, Foster Run;

**III) Personnel: A) Retirements: 1)** None;

**B) Resignations: 1 A)** Rachel Ives, Senior Class Advisor, effective August 16, 2019

**C) Employment: 1) Act 93: a)** None;

Mr. Roy made a motion, seconded by Mrs. Angove to approve the following:

**(Voting Item this Agenda): 2) Professional Contract Employees: a) 1)** Jeff Pelachick, Social Studies, effective date TBD, salary as per contract; **2)** Caitlin Wright, Elementary Teacher, effective TBD, salary as per contract.

During discuss Dr. Martell provided information about teachers and their certifications.

Mr. Brasington asked if Mr. Pelachick was teaching in Gettysburg. Dr. Martell replied, yes.

Roll Call Vote: Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, absent; Mrs. Angove, yes; Mrs. May, absent; Mr. Martin, yes; Motion passed 6-0-0-3.

**3) Support Staff Employments: a) 1)** TBA, Casual Custodian, effective TBD, salary as per contract; **4) Supplemental Contracts: a) 1)** TBA, Senior Class Advisor, effective August 28, 2019, salary as per contract, no additional benefits; **5) Coaching Contract: a) Continuation Contracts: 1)** None;

**D) Position Eliminations: 1)** None; **E) Create New Positions: 1)** None; **F) Contracts: 1)** Source4Teacher Substitute Listing; **2)** Volunteer Listing; **3)** Motion to approve an agreement between the Bradford County Human Services/Drug and Alcohol and Troy Area School to provide SAP services for the fiscal year 2019/2020; **4)** Motion to approve an agreement with NWEA for on-site teacher training on October 14, 2019; **5)** Motion to approve an agreement with Canvas for on-site training for Professional Staff on February 3, 2020.

**G) Transfers: a)** None.

**H) Leave Requests: 1)** None.

**I) Request for Internships/Observations: 1)** Motion to approve the request for Kelly McGurgan, Penn State University, to complete research for volunteer staff members in the 2019/2020 school year.

Mrs. Angove asked what this was for. Dr. Martell explained that the board is approving for her to do the research. Staff can participate if they choose to.

**IV) Buildings and Grounds: A)** Motion to approve the purchase of a Scissor Lift in the amount up to \$8,000.00.

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Mr. Roy asked how much of the rental fee paid was applied to the purchase price. Mrs. Gilliland replied \$4,000.00

**V) Curriculum/Instruction and Assessment:** **A)** Motion to approve the attached book listing; **B)** Motion to approve a 3-year contract with Gaggle at a cost of \$6,018.00 for school year 2019/2020; \$4,052.00 for school year 2020/2021 & \$4,669.00 for school year 2021/2022;

Dr. Polly explained that Gaggle is an alert system that monitors emails. Mr. Martin asked who monitors the emails. Dr. Polly replied alerts are sent to a team at Gaggle. Gaggle would then notify the district if necessary.

**VI) Technology:** **A)** None;

**VII) Student Affairs:** **A)** Approve proposed FFA trip to Indianapolis, Indiana for the National FFA Convention on October 28, 2019 – November 3, 2019 (students will miss 5 instructional days; **B)** Motion to approve a 5<sup>th</sup> & 6<sup>th</sup> grade volleyball program as a sanctioned district event for the 2019/2020 school year; **C)** Motion to approve a K-6 intramural basketball program as a sanctioned District event for the 2019-2020 school year; **D)** Motion to approve the attached 2019/2020 Field Trip requests; **E)** Approve Hayden Dewey as Independent Golfer representing Troy Area School District at no cost to the district.

Ms. Baxter was asked to comment about the FFA trip to the National Convention. Ms. Baxter stated it is a great experience. What she enjoys the most is meeting all the different people.

**VII) Community Relations:** **A)** Motion to approve the donation of old Music books to Southern Tioga School District and Northeast School District; **B)** Motion to approve the donation in the amount of \$500.00 from Bradford Sullivan County Farm Bureau for the Mobile Ag Lab; **C)** Motion to approve the donation in the amount of \$400.00 from JB Construction, Jamie and Cassi Brown, for the Mobile Ag Lab;

**VIII) Policy:** **A) New:** **a) First Reading: i.)** none; **b) Second Reading: i.)** None;

**B) Revised:** **a) First Reading: i.)** 004 - Membership; **ii.)** 201 – Admission of Student; **iii.)** 204 – Attendance; **iv.)** 208 – Withdrawal from School; **v.)** 209 – Health Examinations and Screenings; **vi.)** 808 – Food Services; **vii.)** 006 – Meetings; **viii.)** 808.1 Lunch Payments; **b) Second Reading: i)** None;

**C) Retire:** **a) First Reading: i.)** None;

Dr. Martell summarized the discussion at the policy committee meeting.

Mr. Roy asked if the AR's were included in the packet of information. Dr. Martell replied, yes.

**D) Acknowledgement: i)** 138-AR-6 – State Required Reclassification, Monitoring and Re-designation of English Learners (ELs); **ii.)** 609-AR-2 – Statement of Financial

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Interests; **iii.)** 803-AR-3 – Notice of Returned Check; **iv.)** 808.1-AR-0 – Payment of School Meal Accounts; **v.)** 808-AR-5 – Professional Standards for Food Service Personnel.

**Items Removed from Consent Agenda:**

Mrs. Gilliland asked for any items that board members would like removed from the consent agenda.

Mr. Roy requested all donations be pulled from the consent agenda.

Mr. Roy asked for Gaggle to be pulled from the consent agenda.

Mr. Brasington requested the PSBA Election be pulled from the consent agenda.

**General Board Discussion:**

Dr. Polly asked the Board to make a motion tonight that would allow the Guidance Department to create and disseminate a survey that would be sent to students for program planning purposes.

Mr. Roy made a motion, seconded by Mrs. Angove to approve the creation and dissemination of a high school counselor survey for students for program planning.

Roll Call Vote: Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, absent; Mrs. Angove, yes; Mrs. May, absent; Mr. Curren, absent; Mrs. Ordway, yes; Mr. Martin, yes; Motion passed 6-0-0-3.

Mr. Roy asked if the meetings could be taped. Dr. Martell replied, yes.

Mr. Brasington asked about the request for no parking on upper High Street. Dr. Martell replied she would have a formal response at next week’s meeting.

Mr. Martin asked board members if they saw the motion for Deb Harer being appointed as NTCC Rep. The reply was yes.

**Visitor Comment and Question Period:**

**Adjournment:** On a motion by Mrs. Ordway, seconded by Mr. Brasington, the directors adjourned at 7:50 PM.

Respectfully submitted,

Traci Gilliland  
Board Secretary

FYI: Acknowledgement:

Deduct Days - None

Name	Building	Date/s
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