

TROY AREA SCHOOL DISTRICT
Board of Education – Regular Session
Tuesday, September 17, 2019 – 7:00 PM
Troy Area School District – Community Room

The Regular Session of the Troy Area School District Board of Education, held on Tuesday, September 17, 2019, in the Community Room of the Troy Area School District Offices, was called to order by President, Dan Martin at 7:02 PM. Following the Pledge of Allegiance, roll call was taken:

Present: Mrs. Angove Mrs. Harer Mrs. Ordway
 Mrs. Bohner Mr. Martin Mr. Roy
 Mr. Brasington Mrs. May

Absent: Mr. Curren

Others Present: Dr. Martell, Superintendent; Mrs. Gilliland, Business Administrator; Mrs. Bixby, Food Service & Transportation Director; Mr. Blair, Maintenance Supervisor; Mr. Brion, Primary School Principal; Mr. Imbt, Primary School Assistant Principal; Mrs. Markiw, Director of Support Services; Mr. Schrader, Director of Technology; Dr. Polly, Jr/Sr High School Principal; Mr. Brenner, Jr/Sr. High School Assistant Principal; Ms. Call, Student Board Representative; Solicitor Blaney; as well as district staff and visitors.

Mr. Martin announced an executive meeting was held tonight prior the regular session to discuss personnel.

Presentations:

Mr. Owen Williams, Troy Area School District student presented his Eagle Scout project. Mr. Williams would like to install a flagpole at the track & field facility. Mr. Williams summarized how the Trojan double T paver project would be located next to the flagpole. The flagpole that is being used was salvaged from the Mosherville Elementary School.

Mr. Rathbun, Hunt Engineers provided an update on the track & field facility and playground at TIS. Photos were provided. Mr. Rathbun, Mr. Blair and Dr. Martell attended a walkthrough meeting with Edger Enterprises and final project details are being completed by Edger. Hunt is still working with the DEP on the retention pond. Hunt will report back to the Board once project recommendations have been determined. The District does have a permit for any work needed.

Mr. Rathbun and Mr. Imbt were both thanked for their work installing the playground. -

Mr. Rathbun presented three change orders for the track & field facility.

- (1) \$2,721.84 – additional drainage needed at the bottom of the walkway.
- (2) \$28,000.00 – paved roadway around the playground.
- (3) \$7,510.00 – additional fencing around the playground.

Mr. Roy noted overall the track & field facility stayed within the project budget, minus the paving and fencing for the playground. Mr. Rathbun replied, that is correct.

Mr. Rathbun noted he filed the substantial completion paperwork, minus the pond.

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Mr. Roy asked how much money has been raised towards the building. Mrs. Gilliland replied approximately \$24,000 has been donated. Mr. Rathbun noted the work that was donated by an anonymous donor for the building. Mr. Brasington noted for safety reasons he would like to finish the building. Mr. Rathbun stated the district could bid the material and supplies for the building. The project could be bid as a base bid with alternates in order to give options. Mr. Rathbun stated he would need the board to approve a motion in order to bid the materials and supplies.

Mr. Rathbun noted bleachers could not be installed at the start/finish line because you can't cut into the bank because of the wetlands.

Visitors' Comments on Agenda Items: None

The meeting adjourned to an executive session at 7:32 pm to discuss personnel.

The meeting reconvened at 7:46 pm.

Mr. Roy asked if the Board could also appoint Mrs. Harer as Personnel Chair. The response was yes, and the request was to add that to the Northern Tier Career Center Representative motion.

Mrs. Bohner made a motion, seconded by Mr. Roy to approve Mrs. Deb Harer as the Northern Tier Career Center Representative and Personnel Chair.

Roll Call Vote: Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Harer, abstain; Mr. Roy, yes; Mr. Brasington, yes; Mr. Martin, yes; Motion passed 7-0-1-1.

Reports: **A) Northern Tier Career Center Report:** Nothing to report; **B) Intermediate Unit Report:** Mr. Martin presented the "My Bike" program; **C) Pennsylvania School Boards Association:** Mr. Brasington noted the annual conference is in October; **D) Student Board Representatives:** Ms. Call provided an updated of activities happening in the high school; **E) District Report:** each Administrator provided an update of what is happening in their building or department.

Dr. Martell presented on online cyber charter schools. Dr. Martell compared test results of children attending online cyber schools as compared to the brick & mortar schools. Dr. Martell also noted the cost for children attending the online cyber schools.

Mr. Roy asked how does the district get that money back? Dr. Martell replied, it is not all about the money, it is about the education these children are losing. Mr. Roy asked what can we do to get the students back in our district? Dr. Martell explained the discussions Administrators have with families. Dr. Martell also noted tax dollars spent on educating these students is not going back into the community because these cyber charter schools are not local that our students are using.

Mrs. Bohner made a motion, seconded by Mr. Roy to table the following:

Minutes: **A)** August 13, 2019, Work Session Meeting; **B)** August 20, 2019, Regular Session Meeting; **C)** August 28, 2019, Special Meeting; On voice vote there were 8 yes votes. The motion passed 8-0-0-1.

Mrs. Bohner made a motion, seconded by Mr. Roy, to approve the following financial reports:

Financial Reports: **A)** Bill List for Payment - **I)** General Fund, **II)** Construction Fund, **III)** Capital Reserve, **IV)** Cafeteria Fund; **B)** Treasurer's Report – **I)** General Fund Report, **II)** Cafeteria Report, **III)** Activity Report.

During discussion, Mrs. Angove asked Mrs. Gilliland if the donation boxes were purchased and where are they on the bill listing? Mrs. Gilliland replied, yes they were purchased from Amazon. The September procurement card purchases are not on the bill listing yet because of timing. They will be on a future bill listing.

Roll Call Vote: Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Motion passed 8-0-0-1.

Mrs. Gilliland reviewed those items added to the consent agenda since the work session meeting.

Selection of Items for Removal from Consent Agenda:

Mr. Roy requested the following item be removed from the consent agenda:

E) Create New Positions: **1)** Custodian, effective TBA;

Mr. Roy made a motion, seconded by Mrs. Bohner to approve the following:

Motion to Approve the Agenda as Follows:

I) Budget, Finance & Transportation: **A.) Budget:** **1)** None;

B.) Finance: **1)** Motion to approve tax additions, exemptions and exonerations; **3)** 2019 – 2020 Athletic Salary Listing; **4)** Approve a contract with Serve, Inc. to provide an onsite Transition Coach for the purpose of providing students with Community Based Work Experiences for the 2019-2020 school year; **5)** Motion to approve Kathy Morris up to 2 paid hours at the contractual hourly rate for meetings attended in August 2019; **6)** Motion to approve Eleanor Madigan up to 24 hours at the contractual hourly rate for additional nursing services; **7)** Motion to approve Curtis Miller to be paid at the contracted hourly rate of \$20.00 per hour for student support;

II.) PSBA Election

A. President-Elect – Select One:

a. Motion to select Art Levinowitz as PSBA President Elect

B. Vice-President – Select One:

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- a. Motion to select David Hein as PSBA Vice President
- C. Insurance Trust Trustee Seat 1 – Select one:
 - a. Motion to select Kathy Swope as PSBA Insurance Trust Trustee Seat 1.
- D. Insurance Trust Trustee Seat 2 – Select one:
 - a. Motion to select Mark Miller as PSBA Insurance Trust Trustee Seat 2.
- E. Central At-Large (3-year term) – Select one:
 - a. Motion to select Julie Preston as Central At-Large.
- F. Section 3 Advisor (2-year term) – Select one:
 - a. Motion to select Ron Cole as Section 3 Advisor.

III.) Transportation: **A)** Updated 2019/2020 Bus Driver Listing; **B)** Vehicle Upgrade, Foster Run;

IV) Personnel: **A) Retirements:** 1) None;

B) Resignations: 1) **A)** Rachel Ives, Senior Class Advisor, effective August 16, 2019; **B)** Ryen Doud, Custodian, effective September 25, 2019.

C) Employment: 1) **Act 93:** a) None;

2) **Professional Contract Employees:** a) 1) None;

3) **Support Staff Employments:** a) 1) None; 4) **Supplemental Contracts:** a) 1) TBA, Senior Class Advisor, effective August 28, 2019, salary as per contract, no additional benefits; 5) **Coaching Contract:** a) **Continuation Contracts:** 1) None; b) **New Employment:** 1) None;

D) Position Eliminations: 1) None; **F) Contracts:** 1) Source4Teacher Substitute Listing; 2) Volunteer Listing; 3) Motion to approve an agreement between the Bradford County Human Services/Drug and Alcohol and Troy Area School to provide SAP services for the fiscal year 2019/2020; 4) Motion to approve an agreement with NWEA for on-site teacher training on October 14, 2019; 5) Motion to approve an agreement with Canvas for on-site training for Professional Staff on February 3, 2020.

G) Transfers: a) None.

H) Leave Requests: 1) None.

I) Request for Internships/Observations: 1) Motion to approve the request for Kelly McGurgan, Penn State University, to complete research for volunteer staff members in the 2019/2020 school year.

V) Buildings and Grounds: **A)** Motion to approve the purchase of a Scissor Lift in the amount up to \$8,000.00.

VI) Curriculum/Instruction and Assessment: **A)** Motion to approve the attached book listing;

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VII) Technology: A) None;

VIII) Student Affairs: A) Approve proposed FFA trip to Indianapolis, Indiana for the National FFA Convention on October 28, 2019 – November 3, 2019 (students will miss 5 instructional days; **B)** Motion to approve a 5th & 6th grade volleyball program as a sanctioned district event for the 2019/2020 school year; **C)** Motion to approve a K-6 intramural basketball program as a sanctioned District event for the 2019-2020 school year; **D)** Motion to approve the attached 2019/2020 Field Trip requests; **E)** Approve Hayden Dewey as Independent Golfer representing Troy Area School District at no cost to the district.

IX) Community Relations: A) Motion to approve the donation of old Music books to Southern Tioga School District and Northeast School District;

X) Policy: A) New: a) First Reading: i.) none; b) Second Reading: i.) None;

B) Revised: a) First Reading: i.) None; b) Second Reading: i.) 004 - Membership; ii.) 201 – Admission of Student; iii.) 204 – Attendance; iv.) 208 – Withdrawal from School; v.) 209 – Health Examinations and Screenings; vi.) 808 – Food Services; vii.) 006 – Meetings; viii.) 808.1 Lunch Payments;

C) Retire: a) First Reading: i.) None;

D) Acknowledgement: i) 138-AR-6 – State Required Reclassification, Monitoring and Re-designation of English Learners (ELs); **ii.)** 609-AR-2 – Statement of Financial Interests; **iii.)** 803-AR-3 – Notice of Returned Check; **iv.)** 808.1-AR-0 – Payment of School Meal Accounts; **v.)** 808-AR-5 – Professional Standards for Food Service Personnel.

Roll Call Vote: Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mr. Martin, yes; Motion passed 8-0-0-1.

Mr. Roy made a motion, seconded by Mr. Brasington to approve Mr. Owen Williams Eagle Scout project as presented tonight.

Roll Call Vote: Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Martin, yes; Motion passed 8-0-0-1.

Items Removed from Consent Agenda:

Mr. Roy made a motion, seconded by Mrs. Harer to approve the following:

B.) Finance: 2) 2019 – 2020 Salary Listing;

Roll Call Vote: Mrs. Ordway, no; Mrs. Harer, no; Mr. Roy, no; Mr. Brasington, no; Mrs. Bohner, no; Mrs. Angove, no; Mrs. May, yes; Mr. Curren, absent; Mr. Martin, no; Motion failed 1-7-0-1.

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Mr. Brasington made a motion, seconded by Mr. Roy to table the 2019-2020 salary listing.

The meeting adjourned to an executive session at 8:35 pm to discuss personnel.

The meeting reconvened at 8:55 pm.

After discussion, both Mr. Brasington and Mr. Roy withdrew their motions.

Mr. Brasington made a motion to approve Jaime Lynn, Jennifer Davidson, Bethanne Zeigler PSBA Steering Committee.

Roll Call Vote: Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mr. Martin, yes; Motion passed 8-0-0-1.

Mrs. Angove made a motion, seconded by Mr. Roy to approve the following:

V) Curriculum/Instruction and Assessment: B) Motion to approve a 3-year contract with Gaggle at a cost of \$6,018.00 for school year 2019/2020; \$4,052.00 for school year 2020/2021 & \$4,669.00 for school year 2021/2022;

During discussion, Mr. Schrader explained what Gaggle was again for those board members absent from last week's meeting.

Roll Call Vote: Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Motion passed 8-0-0-1.

Mrs. Bohner made a motion, seconded by Mrs. Angove to approve the following:

VII) Community Relations: B) Motion to approve the donation in the amount of \$500.00 from Bradford Sullivan County Farm Bureau for the Mobile Ag Lab; **C)** Motion to approve the donation in the amount of \$400.00 from JB Construction, Jamie and Cassi Brown, for the Mobile Ag Lab;

Roll Call Vote: Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mr. Martin, yes; Motion passed 8-0-0-1.

Mrs. Bohner made a motion, seconded by Mrs. Angove to approve the following:

E) Create New Positions: 1) Custodian, effective TBA;

Roll Call Vote: Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Martin, yes; Motion passed 8-0-0-1.

General Board Discussion:

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Mrs. Angove made a motion, seconded by Mrs. Harer to terminate the current 2019/2020 contract with the cheer advisor, with prorated pay, effective September 18, 2019.

Roll Call Vote: Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mr. Martin, yes; Motion passed 8-0-0-1.

Mr. Brasington made a motion, seconded by Mrs. Bohner to hire Laura Brown to position of cheer advisor for the 2019/2020 school year, with prorated pay, effective September 18, 2109.

Roll Call Vote: Mrs. Bohner, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mr. Martin, yes; Motion passed 8-0-0-1.

Mrs. Bohner made a motion, seconded by Mr. Roy to approve the three (3) Edger Enterprises change orders for the track & field facility.

Roll Call Vote: Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, yes; Motion passed 8-0-0-1.

Mrs. Bohner made a motion, seconded by Mr. Roy to approve to bid the materials and supplies for the track & field facility restroom and storage facility.

Roll Call Vote: Mrs. May, yes; Mr. Curren, absent; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mrs. Angove, yes; Mr. Martin, yes; Motion passed 8-0-0-1.

Mr. Darin Rathbun, Hunt Engineers also announced that the track & field facility is open for students. The warranty begins as of the substantial completion date which was September 10, 2019.

Mr. Roy provided an update of the Technology Committee meeting that was held on Tuesday, September 10, 2019. Items discussed include: Gaggle, bus cameras, technology budget, Canvas, Powerschool, IP phone upgrades, cameras at the Admin building, timeclock for the admin building, cameras at the intersection, cameras at the track.

The track & field grand opening is Monday, October 14, 2019 at 5:30 pm. A separate opening for students can be planned by the building Principal.

At the September 10, 2019 work session meeting Dr. Martell stated she would prepare a statement regarding the no parking on upper High Street. Dr. Martell noted the Borough Manager, Dan Close requested a meeting with Administration to discuss ways of improving traffic flow and student safety in the morning during student drop off time. The Troy town police also attended the meeting. At that meeting the idea of closing upper High Street for parking so buses can get through was discussed and Mr. Close was going to speak to Borough Council. Dr. Martell stated eliminating parking on a public street is not a school district decision. Dr. Martell summarized the drop off procedures

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around the High School and showed a video of the traffic flow at the four corners. Dr. Martell expressed her concern with student safety and the reasons why.

Mr. Brasington stated he felt student safety would improve significantly if a police car was visible at that location in the morning. If tickets were issued to motorists, change would occur.

Mr. Martin stated this is a borough council decision, not a district decision. We don't need to make this a borough council meeting.

Dr. Martell noted she is only concerned about student safety.

Mr. Brasington stated the Borough Council meeting is scheduled for Thursday, September 26, 2019 at 3:30 pm. Board members need to attend so they know we don't support this. Their decision is not going to solve the problem. Mr. Brasington noted he felt this idea could negatively impact property values of homes.

Mr. Roy stated he felt we need to relook at the connecting bridge idea. This would significantly help student safety.

Mrs. Harer reminded everyone this is not a Troy School District board decision.

Mrs. Bohner noted she felt a bigger issue was in between classes when students move from building to building.

Mr. Roy asked about the donations being collected at the games. He feels we need a bucket and not a donation box. Mr. Roy would like to make a motion that would not allow the use of the donation boxes.

Solicitor Blaney stated the board approved for the District to accept donations at the athletic events. The process of how they are collected is not a decision of the board. The vessel used is the Business Managers decision.

Mr. Roy felt there was a double standard. Buckets are used at chorus and band concerts. Why are they not ok at athletic events?

Mrs. Blaney stated from a legal perspective the procedures are not for the board to decide.

Visitor Comment and Question Period:

Mr. Dale Palmer, Troy resident stated he was unhappy about the no parking on upper High Street. He noted there is no room for residents to park. A few houses don't have driveways. He stated the borough wouldn't have thought of this idea without someone from the district.

Mr. Brandon Page, Troy resident stated he was upset but realizes the district board does not make the decision. He asked if upper High Street residents would be able to park in

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the school parking lots. He noted the houses that don't have driveways to park. Mr. Page was upset about the communication from the borough.

Mrs. Cheryl Page, Troy resident noted she doesn't feel buses should drive on upper High Street because the road is in bad condition.

Adjournment: On a motion by Mrs. May, seconded by Mrs. Bohner, the directors adjourned at 10:05 PM.

Respectfully submitted,

Traci Gilliland
Board Secretary

FYI: Acknowledgement:
Deduct Days - None

Name	Building	Date/s