

**TROY AREA SCHOOL DISTRICT  
Board of Education – Regular Session  
Monday, October 14, 2019 – 7:00 PM  
Troy Area School District – Community Room**

The Regular Session of the Troy Area School District Board of Education, held on Monday, October 14, 2019, in the Community Room of the Troy Area School District Offices, was called to order by Vice-President, Heather Bohner at 7:00 PM. Following the Pledge of Allegiance, roll call was taken:

<b>Present:</b>	Mrs. Angove	Mr. Curren	Mrs. Ordway
	Mrs. Bohner	Mrs. Harer	Mr. Roy
	Mr. Brasington	Mrs. May	

**Absent:** Mr. Martin

**Others Present:** Dr. Martell, Superintendent; Mrs. Gilliland, Business Administrator; Mr. Blair, Maintenance Supervisor; Mr. Brion, Primary School Principal; Mr. Imbt, Primary School Assistant Principal; Dr. Polly, Jr/Sr. High School Principal; Mr. Brenner, Jr/Sr. High School Assistant Principal; Mr. Schrader, Technology Director; Ms. Baxter, Student Board Representative; Ms. Call, Student Board Representative; Solicitor Blaney; as well as district staff and visitors.

**Presentations:** None

**Visitors' Comments on Agenda Items:** None

**Reports:** **A) Northern Tier Career Center Report:** Mrs. Harer noted the 18/19 operating profit will be returned to school districts; **B) Intermediate Unit Report:** Mr. Martin had nothing to report; **C) Pennsylvania School Boards Association:** Mr. Brasington noted the annual conference starts tomorrow; **D) Student Board Representatives:** Ms. Baxter and Ms. Call provided an updated of activities happening in the high school; **E) District Report:** Mr. Brenner summarized ALICE training.

Mr. Curren made a motion, seconded by Mrs. Ordway to approve the following:

**Minutes:** **A)** August 13, 2019, Work Session Meeting; **B)** August 20, 2019, Regular Session Meeting; **C)** August 28, 2019, Special Meeting; **D)** September 10, 2019, Work Session Meeting; **E)** September 17, 2019, Regular Session Meeting; **F)** September 17, 2019, Curriculum Committee Meeting; **G)** October 1, 2019, Special meeting; On voice vote there were 8 yes votes. The motion passed 8-0-0-1.

Mr. Curren made a motion, seconded by Mrs. Harer, to approve the following financial reports:

**Financial Reports:** **A)** Bill List for Payment - **I)** General Fund, **II)** Construction Fund, **III)** Capital Reserve, **IV)** Cafeteria Fund; **B)** Treasurer's Report – **I)** General Fund Report, **II)** Cafeteria Report, **III)** Activity Report.

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During discussion Mrs. Angove asked about the money spent on Foundations. Mrs. Angove noted money was previously spent on Foundations. Mr. Brion replied that updated kits had to be purchased. The kits previously used were outdated. In addition, we didn't have enough.

Mrs. Angove asked if the lockboxes were on the bill listing. Mrs. Gilliland replied the credit card statement has not been posted yet but will be by the November 2019 meeting.

Roll Call Vote: Mr. Curren, yes; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Angove, yes; Mrs. May, yes; Mrs. Bohner, yes; Mr. Martin, absent; Motion passed 8-0-0-1.

### **Selection of Items for Removal from Consent Agenda:**

Mr. Roy requested the following be removed from the consent agenda:

**VIII) Policy: A) New: a) First Reading: i.) 805.2 – School Security Personnel; b) Second Reading: i.) None;**

**B) Revised: a) First Reading: i.) 333 – Professional Development; ii.) 705 – Facilities Workplace Safety; iii.) 709 – Building Security; iv.) 805 – Emergency Preparedness and Response; v.) 805.1 – Relations with Law Enforcement agencies; b) Second Reading: i) 808 – Food Services;**

**C) Retire: a) First Reading: i.) None;**

Mr. Roy requested the following be removed from the consent agenda:

**B) Resignations: 1 C) Alison Polly, JSBS Principal; effective 1/10/2020;**

Mr. Curren made a motion, seconded by Mrs. Harer to approve the following:

**Motion to Approve the Agenda as Follows: I) Budget, Finance & Transportation: B.) Finance: 2) Motion to approve the 2020/2021 and 2021/2022 E-Rate Consulting Letter of Agreement with E-Rate Partners;**

**II.) Transportation: A) Updated 2019/2020 Bus Driver Listing; B) Upgraded 2019/2020 Daily Rate Listing; C) Motion to approve the 2019/2020 school year bus contractor contracts.**

**III) Personnel: A) Retirements: 1) None;**

**B) Resignations: 1 A) Brenda Arnold, Casual Cafeteria, effective 9/27/2019; B) Heleen Moyer, Paraprofessional, effective 9/23/2019; D) Gary Ward, Assistant JH Wrestling Coach, effective October 9, 2019; E) Annmarie Gilliland, Paraprofessional, effective October 23, 2019.**

**C) Employment: 1) Act 93: a) None;**

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**2) Professional Contract Employees: a) 1) None;**

**3) Support Staff Employments: a) 1) Suzanne VanDelinder, Paraprofessional, effective pending paperwork, salary as per contract; 2) Lindsay Schulze, Paraprofessional, effective pending paperwork, salary as per contract; 3) Courtney Crago, Custodian, effective pending paperwork, salary as per contract; 4) James Silvernail, Custodian, effective pending paperwork, salary as per contract; 5) Robert Holman, Casual Custodian, effective pending paperwork, salary as per contract; 4) Supplemental Contracts: a) 1) Nate Williams, Senior Class Advisor, effective August 19, 2019, salary as per contract, no additional benefits; 2) Kelsey Herman, Senior Class Advisor, effective August 19 2019, salary as per contract; 5) Coaching Contract: a) Continuation Contracts: 1) Steve Renzi, Head Boys' Basketball Coach, salary \$5,925.00, no additional benefits; 2) Cody Martin, Assistant Boys' Basketball Coach, salary \$5,048.00, no additional benefits; 3) Brian Burchard, Head Girls' Basketball Coach, salary as per contract, no additional benefits; 4) Joby Allen, Assistant Girls' Basketball Coach, salary \$4,828.00, no additional benefits; 5) Stacy Rogers, Head JH Girls' Basketball Coach, salary \$3,028.00, no additional benefits; 6) Brandon Spiak, Head Wrestling Coach, salary \$6,366.00, no additional benefits; 7) Matt Harold, Head JH Wrestling Coach, salary \$3,028.00, no additional benefits; b) New Employment: 1) Terilyn Anderson, Head Softball Coach, effective 10/14/2019, salary \$4,387.00, no additional benefits; 2) Brittany Hakes, Assistant Softball Coach, effective 10/14/2019, salary as per contract, no additional benefits; 3) Kyle Smith, Head JH Softball Coach, effective 10/14/2019, salary \$2,897.00, no additional benefits; 4) Matt Geer, Head JH Track Coach, effective 10/14/2019, salary \$2,500.00, no additional benefits; 5) Gretchen Geer, Assistant JH Track Coach, effective 10/14/2019, salary \$2,500.00, no additional benefits; 6) Leo Fuller, Assistant Baseball Coach, effective 10/14/2019, salary \$3,949.00, no additional benefits; 7) Darton Harwick, Head JH Baseball Coach, effective 10/14/2019, salary \$2,500.00, no additional benefits; 8) Marshall McNeal, Head JH Boys' Basketball Coach, effective 10/14/2019, salary \$3,028.00, no additional benefits.**

**D) Position Eliminations: 1) None; E) Create New Positions: 1) None; F) Contracts: 1) Source4Teacher Substitute Listing; 2) Volunteer Listing; 3) Motion to approve the agreement with Troy Area School District and Keystone College to participate in the Dual Enrollment Program from September 1, 2019 to June 30, 2020; 4) Motion to approve the temporary usage agreement between the Troy Sale Barn and the Troy Area School District for the Troy FFA Banquet on May 31, 2020.**

**G) Transfers: a) None.**

**H) Leave Requests: 1) None.**

**I) Uncompensated Leave Request: 1)**

**IV) Buildings and Grounds: A) Motion to approve the final 2018/2019 Capital Budget; B) Motion to approve the purchase, from state contract, truck and plow in the 2019/2020 school year. Purchase will not exceed \$45,000.00; C) Motion to approve a replacement boys baseball backstop fence up to \$8,840.00. Cost is offset by a donation from the VFW in the amount of \$2,955.00.**

**V) Curriculum/Instruction and Assessment: A) None;**

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**VI) Technology: A)** None;

**VII) Student Affairs: A)** Motion to approve the attached 2019/2020 Field Trip requests; **B)** Motion to approve the Troy Trojan Photography Student Activity Club at the Junior/Senior High School; **C)** Motion to approve the Outdoor Student Activity Club at the Junior/Senior High School; **D)** Motion to approve the Troy Trojan Art & Design Student Activity Club (TTAD) at the Junior/Senior High School; **E)** Motion to approve the Theatre Appreciation Student Activity Club at the Junior/Senior High School; **F)** Motion to approve the Environmental and Sustainability Student Activity Club at the Junior/Senior High School; **G)** Motion to approve a research study from College Board on SAT Essay prompts for possible inclusion for future SAT Essay assessments.

Roll Call Vote: Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, yes; Mrs. Bohner, yes; Mr. Martin, absent; Motion passed 8-0-0-1.

**Items Removed from Consent Agenda:**

Mr. Curren made a motion, seconded by Mrs. May to approve the following:

**I) Budget, Finance & Transportation: A.) Budget: 1)** Approve the final budgetary transfers within the General Fund expense accounts for the fiscal year ended June 30, 2019; **2)** Approval to place the excess revenue over expenditures from 2018-2019 budget into the capital reserve fund. Amount will not exceed \$80,000.00

Roll Call Vote: Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, yes; Mrs. Ordway, yes; Mrs. Bohner, yes; Mr. Martin, absent; Motion passed 8-0-0-1.

Mr. Roy made a motion, seconded by Mrs. Harer to approve the following:

**I) Budget, Finance & Transportation: B.) Finance: 1)** Motion to adopt the resolution as presented, authorizing the issuance of lease rental debt on a parameters basis to refund the Northern Tier Career Center's existing Series of 2011, subject to the stated minimum savings;

Roll Call Vote: Mr. Brasington, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, yes; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mrs. Bohner, yes; Mr. Martin, absent; Motion passed 8-0-0-1.

Mrs. May made a motion, seconded by Mr. Curren to approve the following:

**III) Personnel: A) Retirements: 1)** Sheryl Mondock, English Teacher, effective last day of the 2019/2020 school year;

Roll Call Vote: Mr. Roy, yes; Mr. Brasington, yes; Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, yes; Mrs. Ordway, yes; Mrs. Harer, yes; Mrs. Bohner, yes; Mr. Martin, absent; Motion passed 8-0-0-1.

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Mr. Curren made a motion, seconded by Mrs. May to approve the following:

**D) Uncompensated Leave Request: 1) Motion to approve the Uncompensated Leave for employee #1637;**

During discussion, Dr. Martell reminded the board this was the uncompensated leave that she denied.

Mr. Curren amended his motion to deny the uncompensated leave request for employee #1637, seconded by Mrs. May

Roll Call Vote: Mrs. Angove, yes; Mrs. May, yes; Mr. Curren, yes; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Bohner, yes; Mr. Martin, absent; Motion passed 8-0-0-1.

Mr. Curren made a motion, seconded by Mrs. May to approve the following:

**VII) Community Relations: A) Motion to approve the donation from Dairy Excellence Foundation in the amount of \$250.00 awarded to Mrs. Kristen White's classroom to take a field trip in the 2019-2020 school year; B) Motion to approve the donation from Moose's Enterprises, LLC for the two signs that will be placed at TIS;**

Roll Call Vote: Mrs. May, yes; Mr. Curren, yes; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, yes; Mr. Brasington, yes; Mrs. Angove, yes; Mrs. Bohner, yes; Mr. Martin, absent; Motion passed 8-0-0-1.

Mrs. May made a motion, seconded by Mr. Curren to approve the following:

**VIII) Policy: A) New: a) First Reading: i.) 805.2 – School Security Personnel; b) Second Reading: i.) None;**

**B) Revised: a) First Reading: i.) 333 – Professional Development; ii.) 705 – Facilities Workplace Safety; iii.) 709 – Building Security; iv.) 805 – Emergency Preparedness and Response; v.) 805.1 – Relations with Law Enforcement agencies; b) Second Reading: i) 808 – Food Services;**

During discussion Mr. Roy asked about the plan for school security. Are we hiring a school security officer? Timing? How does it work?

Dr. Martell noted that any future changes can be clarified within the policy.

Mrs. Harer stated the policy says we have event staff. Dr. Martell replied that is correct. They are used to help at sporting, musical and other events.

Mrs. Blaney noted these policy changes are from PSBA because of changes in the law.

Mr. Brasington stated he has been requesting a meeting be arranged to discuss school security.

Mr. Roy asked who is the current safety coordinator? Dr. Martell replied that she was and further explained why she took on the role when the program was introduced.

Mr. Brasington stated we need to use PSBA's policy and then modify it to fit Troy. Mrs. Blaney recommends we approve the PSBA policy and build from there.

Roll Call Vote: Mrs. May, yes; Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, no; Mr. Brasington, yes; Mrs. Angove, no; Mr. Curren, yes; Mrs. Bohner, yes; Mr. Martin, absent; Motion passed 6-2-0-1.

**C) Retire: a) First Reading: i.) None;**

Mr. Curren made a motion, seconded by Mr. Roy to approve the following:

**B) Resignations: 1 C) Alison Polly, JSHS Principal; effective 1/10/2020;**

Roll Call Vote: Mrs. Ordway, yes; Mrs. Harer, yes; Mr. Roy, no; Mr. Brasington, yes; Mrs. Angove, no; Mrs. May, yes; Mr. Curren, yes; Mrs. Bohner, no; Mr. Martin, absent; Motion passed 5-3-0-1.

Mr. Roy thanked Dr. Polly.

#### **General Board Discussion:**

Mrs. Angove asked about utilizing Source4Teachers for hiring substitutes. She read a recent article relating to Athens School District. Dr. Martell replied that Troy is also using S4T and are also having similar problems filling absences. Ideas to find more substitutes were discussed. Mr. Angove asked Mr. Brion & Mr. Imbt how they fill the need when there is no substitute for a class. Both replied they split the class and have other teachers help. Mrs. Angove asked Mrs. Holz and Mrs. Butler for ideas to help with substitutes.

**Visitor Comment and Question Period: None**

**Adjournment:** On a motion by Mrs. Angove, seconded by Mr. Curren, the directors adjourned at 8:15 PM to an executive session to discuss personnel.

Respectfully submitted,

Traci Gilliland  
Board Secretary

FYI: Acknowledgement:

- A. Renee Broschart and Jolene Smyth were both inducted to the Alpha Zeta Chapter of Delta Kappa Gamma.

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Deduct Days -

Name	Building	Date/s	Reason
Staff # 1753	TIS	10/10/19 – 10/11/19	Deduct Day
Staff # 1760	TIS	10/16/19 – 11/29/19	Deduct Day
Staff # 694	WRC	10/15/19 – 10/23/19	Deduct Day