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| tROY AREA SCHOOL DISTRICT  68 Fenner Avenue  Troy PA 16947 |  |
| Employment Application |  |

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| **Position Applied for** |  |

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| Applicant Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Last Name | | | |  | | | | | | | | | | | | | | First |  | | | | | | | | M.I. | | | | | | | | Date | | |  | | | | |
| Street Address | | | | | |  | | | | | | | | | | | | | | | | | | | | | | Apartment/Unit # | | | | | | | | | |  | | | | |
| City | | |  | | | | | | | | | | | | | | State | |  | | | | | | | | ZIP | | | | |  | | | | | | | | | | |
| Home Phone | | |  | | | | | | | | | | | | | | Cell Phone | | | | |  | | | | | | | | | | | | | | | | | | | |
| Email Address | | | | |  | | | | | | | | | | | | Social Security No. | | | | |  | | | | | | | | Date Available | | | | | | | | |  | | |
| How did you hear about us? | | | | | | | | | | Advertisement | | | | Family/Friend | | | | | | | Inquiry | | | | | Other  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | |
| Are you currently employed? | | | | | | | | | | YES | | NO | | | Are you available to work | | | | | | | | | | | Full Time | | | | | Part Time | | | | | | | | Temporary | | |
| Are you a citizen of the United States? | | | | | | | | | | | | | YES | | | NO | | | If no, are you authorized to work in the U.S.? | | | | | | | | | | | | | | | | | | YES | | | | NO | |
| Have you ever worked for this company? | | | | | | | | | | | | | YES | | | NO | | | If so, when? | | | | |  | | | | | | | | | | | | | | | | | | |
| Have you ever been convicted of a felony? | | | | | | | | | | | | | YES | | | NO | | | If yes, explain | | | | |  | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Education and training | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| High School Graduate Or GED Test Passed? | | | | | | | | | | | | | YES | | | NO | | | If no, list highest grade level completed | | | | | | | | | | | | | | |  | | | | | | | | |
| High School | | | |  | | | | | | | | | | | | Address | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| From | |  | | | | | To | |  | | Did you graduate? | | | | | YES | | | NO | | | | Degree | | |  | | | | | | | | | | | | | | | | |
| College | |  | | | | | | | | | | | | | | Address | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| From | |  | | | | | To | |  | | Did you graduate? | | | | | YES | | | NO | | | | Degree | | |  | | | | | | | | | | | | | | | | |
| Other | |  | | | | | | | | | | | | | | Address | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| From | |  | | | | | To | |  | | Did you graduate? | | | | | YES | | | NO | | | | Degree | | |  | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Military Service | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Branch |  | | | | | | | | | | | | | | | | | | | | | | | | From | | | |  | | | | | | | To | | | |  | | | |
| Rank at Discharge | | | | | | | |  | | | | | | | | | | | | | | | | | Type of Discharge | | | | | | | |  | | | | | | | | | | |
| If other than honorable, explain | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |

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| Related licenses or certifications | | | | | |
| License/Certification Type |  | Issue Date |  | Expiration  Date |  |

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| special skills | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | | | | | | | | |
| Previous Employment | | | | | | | | | | | | | | | | |
| Company | | |  | | | | | | | Phone |  | | | | | |
| Address | |  | | | | | | | | Supervisor | |  | | | | |
| Job Title | |  | | | | | | Starting Salary | | $ | | | Ending Salary | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | |
| From |  | | | | To |  | Reason for Leaving | |  | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | YES | NO |  | | | | | |
| Company | | |  | | | | | | | Phone |  | | | | | |
| Address | |  | | | | | | | | Supervisor | |  | | | | |
| Job Title | |  | | | | | | Starting Salary | | $ | | | Ending Salary | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | |
| From |  | | | | To |  | Reason for Leaving | |  | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | YES | NO |  | | | | | |
| Company | |  | | | | | | | | Phone |  | | | | | |
| Address | |  | | | | | | | | Supervisor | |  | | | | |
| Job Title | |  | | | | | | Starting Salary | | $ | | | Ending Salary | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | |
| From |  | | | | To |  | Reason for Leaving | |  | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | YES | NO |  | | | | | |
|  | | | | | | | | | | | | | | | | |
| Disclaimer and Signature | | | | | | | | | | | | | | | | |
| I certify that my answers are true and complete to the best of my knowledge.  If this application leads to employment, I understand that false or misleading information in my application or interview  may result in my release. | | | | | | | | | | | | | | | | |
| Signature | | | |  | | | | | | | | | | Date |  | |

*The Troy Area School District shall not discriminate in their educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX, and Section 504 may be obtained by contacting the school district.*